

Call to Order

Amy Holmes called the meeting to order at 7:04 PM on April 20, 2021 via Zoom.

Attendees









Board Members:

President – Amy Holmes
Vice President – Don Swanson
Treasurer – Cheryl Baker
Secretary – Jessica Baker
Boating Director – Shawn Knedgen
Expeditor – Keith Bowing
Legal Director – Lee Howell
Promotional Director – Mary Lou Osborne
Social Director – Christina Wells
Safety Director – Michelle Martin
Newsletter Editor – Melissa Lengers

Board Members not in attendance


Safety Director – Michelle Martin

Approval of Minutes



-  Minutes from the March 16, 2021 board meeting read by Amy Holmes.
-  Amendments suggested:
 -  Prior to the meeting, Mary Lou Osborne contacted Jessica Baker to change typo of \$243.27 under the Treasurer Report to \$250.00 for the amount that was set for the Halloween Budget.
 -  Under Treasurer report, Pavilion Reservation section, bullet #3 stated “Had one of the three cancel their reservation request.” This should have stated one of the four.
 -  Under Old Business in the Insurance Provider Change Updates, in the first bullet under Explanation of the process to obtain insurance quotes, where it says “which in our case if The Lapeer Agency” if should be is.
-  Amy Holmes asked if everyone read and approves of minutes as amended.
-  Amy Holmes made motion to accept the minutes as amended. Don Swanson & Shawn Knedgen seconded.
-  Vote Occurred and Motion Passed 9-0.

Board Reports






President – Amy Holmes


-  Amy Holmes would like to thank all those who were involved in the organization of the Easter Egg Hunt on April 3, 2021. This includes the Ladies Auxiliary Group for hosting and sponsoring the event; Carolyn Bree, Sharon Bowling, Sharon Gwin, Pam Pope, Mary Lou Osborne, and Jessica Baker for stuffing the eggs for the event; Mary Lou Osborne, Pam Pope, Janet Trueblood, Shawn Knedgen, Madison & Sophia Swain, Kandi Bur, Georgina Pietrzak, Sharon Gwin, and Jessica Baker for setting up the day of the event; and to Georgina Pietrzak for being the announcer for each age group. Also, a special thank you to the Easter Bunny for joining us at the event. It was a huge success and the kids all had a wonderful time. We had around 75-100 attendees for the event!


Vice President – Don Swanson






-  Additions and repairs have been made to the goose fencing
-  The tarps are still up from the March Special Meeting. These will remain up until after the April 27, 2021 General Meeting.

Treasurer – Cheryl Baker







-  Account Balances:
 -  Checking: \$11,205.98
 -  Special: \$21,892.545
 -  Boating: \$26,629.86
 -  Playground (other): \$220.01

 Income and Expenses from March 17, 2021 through April 20, 2021:





 Income:


-  Boat Dock Fees: \$4,556.00
-  Interest: \$3.67
-  Membership Dues: \$5,980.00
-  Pavilion Reservation: \$125.00
-  Accounts Receivable: \$37.00 (Bounced check and fee that were reimbursed)



 Expenses:


-  Insurance: \$3,753.28
-  Insurance Refund: (150.00)
-  Dues Postcards: \$25.00
-  April-May Newsletter: \$45.00
-  1/27/21-2/25/21 Electric (EFT March 22, 2021): \$281.66
-  2/26/21-3/26/21 Electric (EFT April 20, 2021): \$126.82




 Budget Comparison:

-  Budget for 2020-2021 Fiscal Year is \$18,203.60
-  Total Expenses: \$24,714.28
-  Excluded Expenses (from other funds or previous Fiscal Year): \$18,804.36
-  Total Remaining: \$12,293.68


 Membership Information

-  (Membership Term ends April 30th): 195 Members, 120 Regular, 75 Senior.
-  (Membership Term starts May 1st): 66 Members, 35 Regular, 31 Senior

 Pavilion Reservations

-  To date 8 Pavilion Reservation Requests
-  5 have returned paperwork and deposits
-  3 have yet to return paperwork and deposits

 2019-2020 Fiscal Year Audit









-  The 2019-2020 Fiscal Year audit has been conducted. The audit committee stated that the audit could not be completed with the paperwork provided. The Board has reviewed the report submitted and discussion has been held. There is agreement among the members of the Board of Directors regarding the main issues so that there is no need for a further audit. Appropriate changes have been made to the current Budget and we will be moving forward as such.

 *Item Completed*






Secretary – Jessica Baker

-  No Report

Boating – Shawn Knedgen

-  Bubblers were removed on April 9, 2021
-  17 checks for boat slips have been given to treasurer
-  2 checks for boat slips are with boating director, will be turned over to treasurer on the weekend.
-  Ramp Keys and Agreement
 -  Discussion was held regarding outstanding keys that are held by non-members (Currently there are 6 non-members with keys). Non-members will be contacted regarding their holding of a key to try to get them back.
 -  Was mentioned that the current and past key agreement doesn't have anything about membership being required to have a key. It was decided that this item needs to be on all boating documents, as the usage of a ramp key is a privilege of membership.
 -  Amy Holmes motioned to add line in key agreement that membership is required to have a key. Shawn Knedgen seconded. Vote Occurred. 9-0.
-  Christina Wells mentioned that she never received her deposit for a returned launch key last summer. Shawn will send Treasurer confirmation of the returned key and check will be dispersed to Christina for \$30.00 for the returned key.







Expeditor – Keith Bowling

-  Looking into dates for starting services at the beach for the summer. Keith Bowling will start calling companies May 1, 2021 to have the following schedule started:
 -  Starting May 15 for Portable toilet rental. 2nd rental will be determined at May meeting if it will be scheduled for the month of July depending upon information about 4th of July details.
 -  Start June 1 for Garbage Pickup & Sprinkler Turn on
 -  Grass cutting is scheduled to start the first week of May
 -  Sand will be requested prior to beach cleanup (First week of May). To have for opening day and to hopefully have by beach cleanup for the volunteers to spread the sand.














Legal – Lee Howell

-  No Report



Promotional – Mary Lou Osborne

-  Beach Opening
 -  Waiting to hear back from Playground Subcommittee for plans for beach opening
 -  Bike and Golf Cart parade to take place starting at noon
-  Visited three new residents.
-  Thank you card will be sent from the board for the trash can that was donated to the beach for use on the playground
-  2 homes on Embarcadero and 1 on Mariner expected to go up for sale over the next couple of months.



Social – Christina Wells

-  Social Events Scheduled for the summer all times TBD and will be announced in Newsletter, Facebook, and A-Frame Signs.
 -  Movie Nights
 -  June 18
 -  July 9
 -  July 23
 -  August 13
 -  Camping at Beach
 -  July 16-17
 -  Glow Night
 -  August 21
 -  Chili Cook-off
 -  September 18
-  More events will be scheduled as calendar and budget permits



Safety – Michelle Martin

-  Bonfire permit has been received
-  All items that are unable to be burned have been removed from box

Newsletter Editor – Melissa Lengers

-  Question arose regarding past interview item being added as was in past editions, will be investigated incorporating into upcoming newsletters permitting space is available.
-  Discussed the possibility of going to 1 newsletter per month for May through September. This would allow for monthly events being better advertised to all residents, and more information being able to be provided to residents concerning the association. Amy Holmes, Keith Bowling, Christina Wells, Jessica Baker, and Cheryl Baker each volunteered to cover one month of additional expenses for going to 1 newsletter for each of these months.

Website Editor – Jessica Baker

-  We currently at 45 users for the site
-  Document created for how to create an account, will be shared on Facebook before the end of April.

Old Business



Playground Subcommittee Report



Email was sent to Board Members on 4/13/21 with additional information regarding the paver project. Waiting for board approval to move forward with the project to allow members to start placing orders. **No** money is being sought from the Board or Association. The entire project will be funded by the residents purchasing bricks.



Subcommittee is currently planning the Playground Grand Opening Celebration and is coordinating with Promotional Director, Mary Lou Osborne, who will be running the Beach Opening Festivities the same day. These events are scheduled for May 22, 2021 at Noon. Subcommittee will be providing cupcakes for dessert and have activities for attendees.



Christina Wells has generously offered to host the garage sale fundraiser again this year and funds raised will go to purchase additional items for around the playground including but not limited to picnic tables and possibly a wheelchair ramp to make easier access to the playground by the swing set entrance. A flyer will be distributed to the residents closer to the time of the garage sale for drop off dates.



Association Members Danielle and Ravi Klotzek generously purchased one garbage can to be placed by the playground.



The subcommittee is looking for more volunteers to join the subcommittee and help with the garage sale as well as doing another bottle fundraiser.



Questions that have been asked by members of the association and forwarded (on 3/31/21) to the subcommittee for answers (Returned 4/14/21):



When will the memorial bench be installed and when will the damaged belt swing be replaced?

- *It was supposed to be last week but Little Tikes crew was stuck on another project so I'm hoping sometime next week at the latest. Waiting for them to get back to me.*
- *Followed up with Little Tikes on 4/20/21, stated that install and replacement should be within the week. Melissa Lengers will stay on top of Little Tykes to verify these will be taken care of prior to opening.*



Is the ground around the playground area going to be leveled off or is the playground going to sit up 8-12 inches above the rest of the area?

- *No, the playground will sit 12 inches above the rest of the area as always stated it would be built above grade. No ground will be leveled off/raised. What you see now is how it will be.*



When will the split rail fence be replaced?

- *Completed last week.*



When will the grounds around the playground that were torn up for the installation be reseeded or sod laid down?

- *The ground was already dirt/weeds to begin with, we have never made any representations that we would be reseeding or laying sod down.*



Has the drainage ditch issue been looked into and figured out if there needs to be work done to the area?

- *No, as there has been no drainage issue to date. Ken's crew looked at it and did not see any issues either.*



Subcommittee is looking for approval to move forward with the ordering of the dedication plaque, will cost \$100.00. These funds will come from the allowance of up to \$1000.00 for a dedication plaque.



Amy Holmes motioned to move forward with ordering the dedication plaque, so it is ready for Beach Opening and the Playground Grand Opening celebration on May 22, 2021. Christina Wells seconded. Vote Occurred. 9-0



Discussion was held regarding the walkway project with the brick pavers. The selling of the bricks will occur between May 1 and June 1, 2021. The installation will be dependent upon funds collected and will be done at some point during the summer 2021.



Amy Holmes motioned to move forward with brick paver walkway project. Cheryl Seconded. Vote Occurred. 9-0.



Beach Attendant Duties



Reviewed, no additional changes were made.



New document with previous revisions will be drawn up and posted on the Google Drive and website. It will also be distributed to Beach Attendant.



Beach Attendant Hours

- 🌸 Proposed hours will be sent to all board members for review. These will be included in document for the Beach Attendant upon approval by the Board of Directors.

Boat Slip Assigning Procedure

- 🌸 Tabled from February 16, 2021 & March 16, 2021 Meetings.
- 🌸 It was suggested by Amanda Pieciak at the February 16, 2021 Board Meeting that the procedure for giving the boat slips should be looked at.
- 🌸 Amanda Suggested to go to a lottery system that many associations use. This would involve all members who are interested in a slip for the year would be placed into a lottery and the first 31 drawn would be those with slips.
- 🌸 It was briefly discussed and tabled at the March 16, 2021 to be discussed further after the board had a chance to review the Boat Club Rules (Last updated 2017).
- 🌸 Boat Slip Rules were sent out to all Board Members via email.
- 🌸 Discussion was held. It was determined that at this time it is not feasible to implement the lottery system. This may be looked into at a future date, but as there does not seem to be a fair way to change the system at this time, it is being moved to the completed items list.

🌸 *Move to Complete*

Boat Club Rules

- 🌸 Boat Club Rules were emailed to Board Members for review prior to meeting.
- 🌸 Amy Holmes read through the rules as they have been since 2017.
- 🌸 Discussion regarding different rules held.
- 🌸 It was determined to add a rule stating that if you have a slip, your boat must be placed in the slip by June 15. If a situation arises where you are unable to put your boat in, please contact the Board of Directors regarding the situation.
- 🌸 Amy Holmes made motion to add above rule to boat club rules. Cheryl Baker seconded. Vote Occurred. 8-0-1

Procedure for Filing Beach Attendant Position

- 🌸 Tabled from March 16, 2021 Board Meeting.
- 🌸 Has been suggested to change the practice of how the beach attendant is chosen for the year.
- 🌸 In the past the practice has always been to allow the person who had the position the year before have the position if they would like to continue.
- 🌸 Discussion Held
- 🌸 Amy Holmes to contact Previous Beach Attendant to see if they would like the position for this year, along with the revised duties and hours for the position as well as rules and food service regulations for selling items from the shack.
- 🌸 The Board has a couple of back up options if previous beach attendant passes on position due to changes that have been made.

Improvement List




- 🌸 Purchase new freezer for shack and replace stove.
 - 🌸 Amy Holmes to contact Roland Jakel to remove stove.
 - 🌸 Cheryl Baker offered to purchase freezer after Amy Holmes provides measurement of area.
- 🌸 No smoking signs to be added to beach property
 - 🌸 Amy Holmes will make up Computer printed signs for the shack, and research will be done by board members to find a longer lasting option.

Maintenance List





- 🌸 Amy Holmes is donating solar light for the top of the flagpole
- 🌸 Garage Sale signs are in need of repair.
 - 🌸 Discussion held on whether the signs are needed.
 - 🌸 It was determined that although the sale is posted on many websites, it is still a good idea to have the signs posted for people who are just driving by and don't subscribe to any of the garage sale websites.
 - 🌸 Signs will be reviewed, and costs will be brought to the board at the next meeting for approval for the repair or replacement of the signs.

Ski Demon Trailer

- 🌸 January 19, 2021 Meeting – Amy Holmes has been discussing the location of the trailer with members of the Ski Demons Club.
- 🌸 Topic tabled January 19, February 16, & March 16 Meetings




-  Ski Demons would like to hold start of season meeting on May 23 and then practices every Sunday at 10AM and Tuesday at 6:30PM starting June 1.
-  Was discussed to ask for a different night the week of June 8 as the Ladies Auxiliary is having their meeting that evening at 6:30PM at the Pavilion. No other conflicts for the Ski Demons dates.
-  The trailer will be moved on an as needed basis and kept out of the general parking lot area as much as possible.


 **Calendar through September**

-  Calendar reviewed with current items (Garage Sale, Pavilion Reservations, Beach Cleanup and Beach Opening)
-  Added Social Events discussed above
-  Added Ski Demon meetings – Sundays and Tuesdays
-  Mary Lou Osborne will get Jessica Ladies Auxiliary meetings to add

New Business


 **All City Street Food Truck**

-  Received a request from Melissa Lengers via Email for approval to arrange to have a food truck that specialize in specialty hot dogs
-  Their next available dates are May 19th or 26th from 6-8pm.
-  AH motions to approve either date. Cheryl Seconds. Amy will contact Melissa to move forward. 8-0 (Lee & Michelle Absent)



 **Agenda for April 27, 2021 General Membership Meeting**

- I. Call to Order
- II. Roll Call
- III. Reading and Approval of December 1, 2020 Meeting Minutes
- IV. Board Reports
- V. Old Business
 - A. Playground Subcommittee Update
 - B. Improvement & Maintenance Lists
 - C. Recap of March 18, 2021 Special Meeting
- VI. New Business
 - A. Budget Revision
 - B. Gate Closing Sign-up
- VII. Adjournment



 **Budget Revision**

-  Amy Homes made motion to write Cheryl Baker a check to reimburse for Tax Exempt Paperwork Renewal. Mary Lou Osborne seconds. Vote Occurred. Motion Passed 9-0. A check will be dispersed at the April 27, 2021 General Meeting.


 **Beach Rules**

-  Remove sentence about wrist bands as that practice has been discontinued.
-  Add no smoking on beach property located at ____ Mariner.




 **Weenie Shack Food Service Regulations**

-  Discussion Held
-  Will be added to the Restrictions on what can be served from the shack.

 **Weenie Shack Proceeds**

-  Tabled for May Meeting

 **Decal for boats that can use the ramp**

-  Was brought up in previous meetings that we could go to having a sticker placed on boats who have keys for the ramp.
-  Discussion was held.
-  Was decided that this item could be tabled for next season, after review of pricing and options available have been investigated.

Amy Holmes made motion to adjourn the meeting, Mary Lou Osborne seconds motion. Meeting Adjourned at 11:18 PM.

Next Meetings

The next monthly board meeting will be held on May 18, 2021 at 7:00 PM at the Beach.

The next General Membership Meeting will be held on April 27, 2021 at 7:30 PM at the Beach.

Jessica Baker

04/20/2021

Secretary

Date Submitted

Items highlighted are amendments from Board of Directors

~~Items strikethrough in red are deletions from Board of Directors~~

~~Items strikethrough in green are changes to documents~~

Items in Italic purple are Secretary notes for information needed to be added or completed items