

LOHA BOARD MEETING MINUTES OF JULY 31, 2008

President Gordon Woolslayer called the meeting to order at 7:00pm. Since the minutes of the last meeting were posted on the website and are sent to the Board members Gordon made a motion to accept the minutes of the June 19, 2008 Board Meeting. Tim Daly seconded the motion. The motion was unanimously approved.

REPORTS

President, Gordon Woolslayer, had no reports. He did thank all those who worked on the steps to the beach and those who helped at the Pancake Breakfast.

Vice-president, Tim Daly, had no report.

Secretary, Carolyn Bree, reported that the next newsletter would come out the end of August. She has gotten two more persons to deliver the newsletter. She also stated that she would post the schedule of activities for the Family Fun and Luau Day if she could get another two display cases. Don Osborne said that he would get them.

Treasurer, Lynn Woolslayer, handed out copies of the budget showing what was spent so far and what remains. The combined income from dues is \$12,614.00 of which \$9,049.00 is from regular membership dues and \$3,565.00 is from senior dues. Other income comes from fund raising (\$339.67) and pavilion rental (\$650.00). Expenses to date are \$8,359.40. Tim Daly asked about the due date for insurance. Gordon responded that the liability insurance was due at the end of the year, but he wasn't sure of when the fire insurance was due. Cliff Miller asked if the amount budgeted for insurance included both types. He was told that it was.

Boating Director, Lou Tiernan, was absent.

Expeditor, Lee Howell, was absent. Paulette Howell reported that the boat ramp sign on the chain was repaired. The screws had pulled out.

Legal Director, Don Osborne, had no report.

Promotional Director, Sharon Gwin, reported that she delivered eleven (11) Welcome Packets over the last few months. The flyer for the Family Fun Day and Luau was delivered this week. She stated that she had tickets for purchase for the Luau. Cliff Miller wanted to know how many tickets were available. Sharon stated that at this time they hoped to sell 70.

Safety Director, Dan King, was absent.

Social Director, Pam Pope, was absent.

OLD BUSINESS

1. Keys: Past president, Kevin Hawkins, turned in his keys.
2. Meeting Signs: Gordon Woolslayer stated that when he contacted Tom Koenigbauer about payment to Cliff Miller for the signs Cliff made, Tom said that he thought that Cliff had been paid. Gordon stated that after reviewing check stubs going back to 2002, he did not find any checks paid out to Cliff for that work. Cliff also confirmed that he had not received payment.
3. Weenie Shack Permit: Gordon Woolslayer reported that a permit was not needed for the Weenie Shack as no items will be sold that are not pre-packaged.
4. Weenie Shack Refrigerator: The first refrigerator purchased for the Weenie Shack had a freezer problem after a month. The company from whom the fridge was purchased made good with a second fridge. There are now two refrigerators in the Weenie Shack. The freezer is the first one is now working.

5. Weenie Shack Flooring: Lynn Woolslayer tiled the floor of the Weenie Shack. No money was used from the Association.
6. LOHA Directories: The work for the directories is done. It is not certain to whom they will be sent, as Kevin Hawkins' name was still the contact person. Lynn Woolslayer has called and e-mailed them that she is the present contact person.
7. Picnic Tables: Gordon Woolslayer stated that he did not think that the tables should be chained as discussed at the previous board meeting. There has been no problem as of yet. Chaining then would defeat the purpose of their use.
8. Locks Fixed: Tim Daly thanked Lou Tiernan for promptly getting the locks fixed.
9. Steps to the Water: Tim Daly also thanked Ron Charbonneau and Lee Howell for installing the steps to the water. Ron Charbonneau created the design. Cliff Miller asked about the previously discussed ramp for persons with handicaps. Gordon stated that this initiative was tabled due to the expense.
10. Payment to Cliff Miller for Tools Used in Making the Signs: Lynn Woolslayer stated that she reviewed newsletters and minutes going back to 2002 to find information about a board's decision to pay Cliff. She was unable to find any information that would support that information. Gordon Woolslayer stated that since the Board had no use for router tools that Cliff could keep them. Paulette Howell stated that she and Lee had discussed the matter and concluded that Cliff should not be reimbursed for any tools. Gordon Woolslayer made a motion to not pay Cliff Miller for any tools purchased to make the signs. Sharon Gwin seconded the motion. There was no discussion. The motion was unanimously approved.
11. Swimming Area Floats: Gordon Woolslayer stated that some of the floats were broken and not holding up the rope around the swim area. It was reported that Dan King spend \$119.70 to replace some of the floats and the chain for the buoys. Since there is only \$30.30 left in the Safety budget Gordon made a motion to transfer monies from the General Fund to upgrade the swim area. Don Osborne seconded the motion. Tim Daly stated a concern that a set figure of dollars should be determined for this expense. He asked Gordon to amend his motion. Gordon amended the motion to read that up to \$150.00 be used to upgrade the swim area. Don Osborne seconded the amended motion. The amended motion was unanimously approved.
12. Special Meeting for Bylaw Changes: Gordon stated that an August date will probably be selected for a Special Meeting to discuss Bylaw changes. He thought that a Tuesday date for 7:30 was required, but he was not certain. A week's notice for the meeting will be posted .The changes will be posted on the website. They will also be put in the display case on the Weenie Shack. If someone wants a hard copy of the changes, they will have to make a request for it. He and Don Osborne will get together to go over the wording for the proposed changes. Some of the proposed changes will include the following. 1) Typographical errors will be corrected. 2) Changes to the service term for officers and directors will be made. 3) Possible date changes for the budget year will be made. 4) The responsibility of appointing an audit committee will fall on the newly elected president. 5) Robert's Rules of Order will be eliminated. 6) Change the need for a written notice to a verbal notice for non-attendance of an officer or a director from a meeting. Paulette Howell stated that she thought that the subject of an Initiation Fee should also be part of the Bylaw changes. A discussion followed. Sue Miller stated a concern that the reinstatement of the Fee would be a hardship at this time for some people because of

job loss. Cliff Miller stated that it was inferred in the Bylaws that the \$5.00 monthly penalty added over years would be a deterrent to dropping a membership. Carolyn Bree stated that the original reason to eliminate the Initiation Fee was to increase membership. Sue Miller said that it increased membership by 16 the year it was passed. Gordon stated that it did not increase membership after that year as membership dropped.

13. Promotional, Social and Fundraising Budgets: Gordon explained how different activities fell under different categories. He said that any function that charged money could fall under fundraising. Events that did not involve a fee and were purely for fun could fall under either Promotional or Social. There is a question whether funds raised at what is considered a social function (like the Pancake Breakfast), should be kept in an activity budget. There was much discussion following this item. Sharon Gwin said that the goal of increasing the number of activities is to increase membership. There is a second potential to raise money. Tim Daly stated that any money made at an activity should be put into the Fundraising category and thus the General Fund. Monies can be allocated from the General Fund into an activity as needed. Paulette Howell stated fund raising is a separate activity from a social function. Sue Miller stated that when she was on the Board and raised money that it could not be considered part of the promotional or social budgets. Carolyn Bree stated that the reason for the fundraising was to have more money for social activities since that line item of the budget had been reduced in recent years. It was brought up that the budget for Social was \$1,000.00 in 2001. Lynn Woolslayer in speaking for Pam Pope, whose original request was for \$700.00, requested that \$500.00 be allocated for the Luau. Don Osborne stated that social and promotional activities should not be fundraisers. Gordon Woolslayer made a motion to transfer \$700.00 from the General Fund for the Luau. Sharon Gwin seconded the motion. Sharon Gwin provided information to clarify the cost of the luau and the need to sell tickets in advance so as to have a number count for the catering service. The number count is needed by Wednesday, August 6th. Cliff Miller asked for clarification on who was able to attend. Sharon stated that it was open to all residents, not just members. The motion was unanimously passed.

NEW BUSINESS

1. Boat Storage: Tim Daly asked about the winter boat storage situation. Don Osborne stated that since no response has been received from Waterford Township that boats will be stored this winter in the beach parking lot. He also shared information that he received from Fran Amos that the person at the Township office would probably not respond. Don also reported that residents in the area did not have an objection to boats being stored over the winter. Tom Schulz said that erroneous information was being given at this meeting. He stated that he spoke to the Ordinance Officer, Bob Vallina, today. Since the property is zoned R-3, a citation can be issued and that it will cost the members money. He stated that before the complaint was filed the Association realized an income of \$2,500.00 - \$3,000.00 a year from boat storage. Since the complaint was logged it is documented proof. Tim Daly asked if the complaint was a written complaint. Tom stated that it was. Mary Lou Osborne asked why Carol Leonard's letters and documentation received no response from the Township. Paulette Howell suggested that the Township

Supervisor be contacted. Gordon Woolslayer asked Don Osborne, the present Legal Director, to follow up on the matter.

2. The next Board Meeting is scheduled for Thursday, August 21, 2008.
3. Health Department Complaint: Sue Miller wanted to know if the Board received information about who contacted the Health Department. The source is unknown. Gordon Woolslayer stated that the representative from the Health Department made it known that a license and training were needed only if prepared and non-packaged foods were sold from the Weenie Shack. All items being sold this year are packaged so that there is no direct food handling.

Lynn Woolslayer made a motion to adjourn the meeting. Sharon Gwin seconded the motion. The meeting was adjourned at 8:20pm.

Respectfully submitted,
Carolyn Bree, Secretary