

## LOHA GENERAL MEETING MINUTES FOR DECEMBER 4, 2018

President Stephanie Slazinski brought the meeting to order at 7:36 PM. The minutes of the September 25<sup>th</sup> General Meeting were read. Carolyn Bree made a motion to accept the minutes as read. Jerry Chamberlain seconded the motion. The motion was unanimously passed.

### REPORTS

President, Stephanie Slazinski had no report.

Vice President, Don Swanson reported that the main each gate lock was not functioning. He will take the lock to a locksmith to see if it can be fixed. Him Williams has the only key to that lock. If anyone needs to gain entry, they should contact him. The discussion that followed included discerning if the Water Department had a key, which they do. Don stated that he tried 7 different keys, none worked. If the lock cannot be fixed, a new will be needed.

Acting Secretary, Carolyn Bree reported that she confirmed dates for 2019 General Meeting with Dawn Harroun, church secretary.

Treasurer, Cheryl Baker reported that there was \$8,723.92 in the checking account. There is \$22,400.50 in the boating account and 420,095.51 in the savings account. The 20% of \$3,950.84 from the 2018 income will be transferred to the savings account at a future date. All the bills are paid to date. Cheryl issued a check to Don Swanson for the lock expense. Mary Lou Osborne asked if the \$300.00 check to the Waterford Church of Christ was written. Cheryl didn't know that she was to write that check. She wrote it at this time and it was presented to Dawn Harroun in thanks for the church's support of LOHA.

Expeditior, Jim Williams was absent. Don Swanson reported that the picnic tables were stacked and chained.

Boating Director, Jerry Chamberlain confirmed that 28 watercrafts are stored in the parking lot. To Lee Howell's question about the bubblers, Jerry said that they were in and working. The jet ski fee is the same as for a boat. Jerry acknowledged that Lee Howell has helped with the monitoring of the boats stored in the lot. He also stated that a name or MC number must be on the boat covering.

Legal Director, Mark Cunningham was absent.

Safety Director, Jim Williams was absent.

Promotional Director, Mary Lou Osborne stated that the Christmas Decorating Contest is scheduled for Monday, December 17 from 7:00 – 9:00 PM. She has judges. She hasn't had any new residents contact her. The Howells said that they knew of a new resident and would get the name to Mary Lou.

Social Director, Christina Wells said that there weren't any activities planned for the immediate future. She reported that the scarecrow contest had participants. There were many contestants for the costume judging contest and many adults who participated.

Newsletter Editor, Carolyn Bree reported that the next newsletter will come out in January and will include photos of the Christmas Decorating Contest.

### OLD BUSINESS

1. 2016-2017 Audit – The audit report was handed out. Audits should be done within 4 months of the end of the fiscal year. Unfortunately, the '16 – '17 audit was late. Sharon Gwin and Paulette Howell were involved in the audit. Stephanie asked for volunteers. Both Sharon and Paulette volunteered. Paulette said that it was best if the auditors were not Board Members.

2. Potholes – Dawn Harroun asked if contacting the Township re: potholes was previously successful. Some members who did contact the Township saw no results.

#### NEW BUSINESS

2018 – 2019 Budget – The budget is based on the 2017 – 18 income which was \$19,754.20. 20% is deposited in the Special Fund, leaving a proposed budget of \$15,803.36. (It should be noted that the proposed income for 2017-18 was \$12,000.00. The increase is due in part to the contribution of the Boating Fund to pay for items and for an increase in new memberships. Stephanie asked for comments, questions and concerns be raised relating to the categories and line items.

In the Employee category Lee Howell commented on past costs for the Beach Attendant. Dawn Harroun brought up the need to increase the hourly pay to meet the minimum wage requirements and the responsibility of the employees to pay their own taxes. The Association provides a 1099 form which does not take out taxes. There was some discussion about the subject. Mark Cunningham, Legal Director, will be contacted to determine requirements. The Board will determine how it will handle the issue after consulting with Mark. No form is required for an employee doing waterfowl cleanup due to the small amount of payment.

There were no comments, discussion of concerns regarding 1) the maintenance of property, 2) safety, Office supplies (\$96.00 is for the PO Box), 3) promotional or 4) Utilities.

In the category of Insurance there was a question about liability and property. Lee Howell changed the insurance coverage to another company. There is liability coverage for Board Members, property coverage for the buildings and the boat docks. The Boating Fund pays for ½ of the property insurance so that the docks are covered for catastrophic events.

In the category of Professional Fees the taxes are paid on the extra lot. Don Osborne asked if there is an appraisal amount on the document for the extra lot. The lot is zoned as recreational.

There was some discussion about where the Beach Cleanup budget should be under Social or under Maintenance of Property. It will be moved to Maintenance.

There were no concerns regarding the budget total.

Mary Lou Osborne made a motion to accept the budget. Christina Wells seconded the motion. The motion unanimously passed.

There was some discussion as to who would put the Budget on Google Documents. Cheryl Baker will put it on the Budget Page. Anyone can access that page, but no changes can be made after it is determined to be the final document.

There was some continued discussion about a 1099 and taxes.

Jerry Chamberlain made a motion to adjourn the meeting. Sharon Gwin seconded the motion. The meeting adjourned at 8:35 PM.

Respectfully submitted,

Carolyn Bree, Acting Secretary