

L.O.H.A. Meeting Rules of Order May 21, 2019

Call to order

The meeting was called to order at 7:08 PM on May 21, 2019 by Stephanie Slazinski.

Attendees

President – Stephanie Slazinski
Secretary & Acting Website Editor – Jessica Baker
Boating Director – Jerry Chamberlain
Expeditor & Safety Director – Jim Williams
Legal Director – Mark Cunningham
Promotional Director – Mary Lou Osborne
Social Director – Christina Wells

Board Members not in attendance

Vice President – Don Swanson
Treasurer – Cheryl Baker
Newspaper Director – Carolyn Bree
Beach Attendants – Jay & Linda Weinberg

Approval of minutes

Stephanie Slazinski asked if everyone had read the minutes of the April 16, 2019 Board Meeting and if there were any comments, questions or proposed changes to those minutes. Jerry Chamberlain made a motion to accept the minutes as written/amended. Motion was seconded by Christina Wells and motion was unanimously approved.

Board Member Reports

President – Stephanie Slazinski

- * Jay & Linda's son was originally going to do the waterfowl cleanup but due to school schedule will not be able to fulfill role. Will be posting to Facebook Group to look for a replacement cleanup person.

Vice President – Don Swanson

- * Absent
- * Has someone to close gate for all except first and last week of September.

Secretary – Jessica Baker

- * Presented Treasurer Report for Cheryl Baker who was unable to attend.
- * No Report

Treasurer – Cheryl Baker (Presented by Secretary – Jessica Baker)

- * Account Balances:
 - ❖ Checking: \$13,101.42
 - ❖ Special: \$20,802.88
 - ❖ Boating: \$24,509.32
- * Current Membership:
 - ❖ Regular: 68, Senior: 55, Total Memberships: 123 Households
- * Fiscal Year to Date Budget Comparisons and Monthly Financial Information for both General & Boating Supplied, see attached reports for details.
 - ❖ Major notes from Budget Comparison:
 - Separated out expenses from last year's budget that were paid in this year due to late receipt of invoices/receipts
 - Reorganized Budget Sheet to show same layout as in Accounting Program for easier transfer of data to report.
 - While reorganizing, discovered extra \$100 that was budgeted into same category twice, placed into Donation category for time being.
 - Four (4) Categories currently are over budget
 - Donations
 - \$300 donation made to Waterford Church of Christ that was never budgeted
 - Expeditor – Keys
 - No money budgeted - \$21.81 receipt for keys was received
 - Insurance – Property
 - Budget called for \$242.00 for Property Insurance
 - The Lapeer Agency charged \$243.00 for Insurance
 - Promotional – Beach Opening
 - \$40 budgeted for Beach Opening Festivities
 - As of May 19, 2019 receipts for \$90.69 have been received
 - Overage of \$50.69

- * Worksheets Created for Beach Attendant & Waterfowl Cleanup for tracking Hours for easier Reporting of Hours
- * Worksheets Created to Track information about Rentals – Pavilion/Extra Guest Fees
 - ❖ This is to keep track easier of where the income belongs
 - ❖ Tracks the name and address of all rentals
 - ❖ Has verification to show if person making the rental is a member
- * Provided IRS W-9 forms for Beach Attendant and Waterfowl Cleanup – Waterfowl will only need to complete if making \$600 or more during the season.
- * Checks Written at meeting for:
 - ❖ Mary Lou Osborne
 - Promotional – Beach Opening \$
 - ❖ Jim Williams
 - Expeditor –
 - Safety – Supplies \$

Boating – Jerry Chamberlain

- * Waiting on Payment from 2 slips
- * 17 boats in Water out of 31

Expeditor – Jim Williams

- * Sprinkler Scheduled for Thursday to be opened
- * Maintenance List Created – Planning Maintenance Day TBD
- * Dogs need to be put out – Beach On Track
- * Jerry Chamberlain & Darryl Moore have been helping with Expeditor Tasks
- * Possible to look for a team of Expeditor's for next year

Legal – Mark Cunningham

- * No Report

Promotional – Mary Lou Osborne

- * Beach Opening went well – had at least 80 people attend
 - ❖ Thank you to Pam Pope for running the Egg Hunt and cooking hot dogs
- * No New Neighbors since last meeting
 - ❖ 19 Since September General Meeting
- * Currently out of New Resident Welcome Packets
- * Garage Sale Weekend – June 6-9
 - ❖ Will be posted in multiple Facebook Marketplace & Garage Sale Groups, Craigslist, and Garage Sale Websites.
 - ❖ Will not be posted in the Oakland Press
 - ❖ Signs will be going out about a week before sale

Social – Christina Wells

- * Upcoming Events
 - ❖ Pancake Breakfast – June 15
 - ❖ Independence Day Celebration – June 29
 - ❖ Family Fun Day – July 20

Safety – Jim Williams

- * Buoy and Ropes need to be repaired by next summer – Will be getting estimates
- * Will move buoys out further when water warms up

Newsletter – Carolyn Bree

- * Finishing up newsletter – should be finished next week, TBD for when will go out.

Website Editor – Jessica Baker

- * Stated Website has been updated to current information
 - ❖ Website set to be updated on Weekly basis on Sunday Afternoons
 - ❖ Asked for feedback as to what was wanted on the website
 - ❖ Currently on Website:
 - About LOHA – Overview of Association & Beach Rules
 - Events – Events in Newsletters Currently Posted
 - Announcements – Volunteer Opportunities, Membership Information
 - Boating Club – Boat Slip Waiting List & Sign Up Form
 - Services – List from Newsletter without contact information & Sign Up Form
 - Board of Directors – Area for Notes from Directors, Current & Upcoming Projects, Meeting Calendar, and Suggestion Form

Beach Attendants – Jay & Linda Weinberg

- * Absent – No Report

Old business

- * Stephanie looking for Pavilion Rental/Reservation Agreement – Jerry had a copy.
 - ❖ Will be updated and sent out to everyone
- * New plastic letter signs need to be purchased – Christina will do pricing to provide at next board meeting.
- * Bank form needs to be signed to change everything over to Current Board
- * Park Availability Issue
 - ❖ Option Comparison Presented
 - ❖ Discussion Held
 - ❖ Motion made by Jim to provide limited keys to the 5 people who attended both meetings on a trial basis. Stephanie Seconded Motion. Board Voted – Passed 6 to 1. Mark & Jim will provide board proposed rules at next board meeting
- * Improvements
 - ❖ Sign needed on Snack Shack with information on equipment that is kept on cage
 - ❖ Dock by Boat Ramp
 - ❖ Large old play structure needs to be replaced
 - ❖ Small Instruments to add to list of improvements for additional activities
- * Tree Carving
 - ❖ Waiting to hear back from Artist
 - Hawaiian Theme?
 - ❖ Discussion Held
- * Investment Account
- * Sharon Gwin has Digital Copy of By-laws – Jessica will contact her to get copy and provide updates that were approved at last general meeting
- * Audit still needs to be completed – Cheryl/Jessica will contact Sharon Gwin & Paulette Howell for when they will be doing Audit of Fiscal Year 2017-2018 Books

New business

- * Mary Lou getting fire permit for bonfires at beach
- * Maintenance day TBD
- * Written List of who has Keys for all locks – Main Gate, Weenie Shack, Boat Ramp, Boat Dock, Cage, ect. – Check with Don Swanson to see if he has any master list for keys.
- * Pam will be Handling Pancake Breakfast
- * Independence Day & Family Fun Day activities are being planned
- * Special Meetings need to have formal legal notice to be provided to Members
 - ❖ Jim proposed posting to Facebook, Website, & on Weenie Shack – Stephanie seconded motion.

Next Meetings

The next monthly board meeting will be held on June 18, 2019 at 7:00 PM at the Beach.

The next general membership meeting will be held on September 24, 2019 at 7:30 PM at Waterford Church of Christ.

Jim made motion to adjourn meeting, Stephanie seconds motion. Meeting Adjourned at 9:21 PM.

Jessica Baker

Secretary

5/21/2019

Date of approval