

L.O.H.A. Meeting Rules of Order

September 17, 2019

Call to order

The meeting was called to order at 7:06 on September 17, 2019 by Stephanie Slazinski.

Attendees

President – Stephanie Slazinski
Vice President – Don Swanson
Treasurer – Cheryl Baker
Secretary & Website Editor – Jessica Baker
Expeditor & Safety Director – Jim Williams
Legal Director – Mark Cunningham
Promotional Director – Mary Lou Osborne
Social Director – Christina Wells
Boating Director – Jerry Chamberlain

Residents –
Lee Howell
Twila Setla
Pam Pope
Sharon Gwin
Jim Brumm
Keith & Sharon Bowling

Board Members not in attendance

Newsletter Director – Carolyn Bree

Approval of minutes

Minutes from the August 20, 2019 meeting emailed to board members and posted on LOHA Google Drive on August 22, 2019. Stephanie Slazinski asked if everyone had read the minutes of the August 20, 2019 Board meeting. Jerry Chamberlain made motion to approve minutes as submitted, Mary Lou Osborne seconded motion.

Board Member Reports

President – Stephanie Slazinski

- * Pavilion Reservations Information to be sent out
- * Bank info to be signed

Vice President – Don Swanson

- * Signs for general meeting to go out Wednesday, September 18, 2019.

Treasurer – Cheryl Baker

- * Account Balances:
 - ❖ Checking: \$11,017.70
 - ❖ Special: \$20,803.58
 - ❖ Boating: \$24,868.63
- * Current Membership:
 - ❖ Regular: 127, Senior: 70, Total Memberships: 197 Households
- * Playground Equipment fund will be kept in savings account with a spreadsheet distributed at all future meetings showing the amounts and source of how it was brought in. Current fund of \$59.14 still to be transferred to the savings from the checking.
- * Distributed Seawall Project Expenses showing total amount to be used to transfer to an investment account.

Secretary – Jessica Baker

- * Introduced Meeting Agenda form and Sign in sheet that will be used for all future meetings
- * Board Positions Description sheets distributed

Website Editor – Jessica Baker

- * Website up to date as of Fall newsletter. Will update with board information at start of new fiscal year.

Expeditor – Jim Williams

- * Portable toilet needs to be repaired, Brendel's Septic Services will attempt to repair on Friday, September 20, 2019 – will cost 400-500 to replace if can't be repaired.
- * Jim Brumm has been assisting on maintenance list.
- * Vandalism acts at beach (**Will be added to Old Business Section in future minutes**)
 - ❖ Trio of young men have been witnessed. Not major damage so police wont get involved.
 - ❖ Make a note that indications of who is responsible to be posted on Facebook/website/newsletter, gathering more information from witnesses, and will be taking action.
- * Jim Williams makes motion to have sign on posted on bulletin board at beach to contact Expeditor or President Mark Cunningham seconds. Jim Williams to draw up sign and will be discussed at next meeting.

Safety – Jim Williams

- * New buoys are in - Will need new buoys and rope next year for the sides
- * Working with dredging company to get fencing around area – Dredging is about half done.
 - ❖ Jim Williams motions for company to get key to work during the day. Stephanie Slazinski seconds. Motion passed.
 - ❖ Approximately in 4 weeks will have excavators for dredging. Sections to be marked off so no boats stored in this area.

Boating – Jerry Chamberlain

- * Boat storage – 4 paid boats at this time
- * 2 slips available for next year, 1 key left for ramp, has issued 74 keys.
- * Lock has been broken and repaired. Stephanie Slazinski suggested guideline letter to key holders and at beach about behavior for lock. Jim Williams suggested lock to be permanently chained to one pole on boat ramp.

Legal – Mark Cunningham

- * No keys for gate distributed – keys engraved 1-5

Promotional – Mary Lou Osborne

- * Welcomed Keith and Sharron bowling to neighborhood and meeting
- * 27 new residents since general meeting last September
- * 4 new residents since last meeting
- * Sent thank you card to Nick Slanda for fire extinguishers

Social – Christina Wells

- * Upcoming Events
 - ❖ Car Show & Potluck
 - September 21, Rain Date of September 22

Newsletter – Carolyn Bree

- * Absent, Fall newsletter just distributed

Old business

- * Insurance Information
 - ❖ Lee attended meeting will be sending copy to Stephanie of the policy & Premiums
- * Plaque for Carving
 - ❖ Plaque is ready to be created. Will have a proof of the engraving within the next couple of weeks.
- * Weenie Shack Mouse Traps
 - ❖ Has been successful – Move to completed
- * Chase Bank Documents
 - ❖ Signed ready to submit – will move to completed when submitted
- * Pavilion Reservation Information
 - ❖ Stephanie has been working on putting together a proposal for next fiscal year for membership to rent the pavilion for parties. She will have it for review to discuss at next meeting.
- * Does the weenie shack require ServSafe Certification?
 - ❖ Jessica will provide list of requirements to be able to provide food items from the weenie shack
- * Bylaws Update
 - ❖ Sharron has electronic copy will provide to Stephanie.
- * Sweet Reads
 - ❖ Completed
- * Playground equipment
 - ❖ Jim will be inspecting structures for being structurally sound and place awning. Figure out the rest of the lifespan of the structure.
- * Committee for new playground equipment
 - ❖ Committee of parents will be set up by Jessica, & Cheryl to discuss type of equipment best to look into getting for playground. Will be brought up at next general meeting.
 - As discussed at July meeting, Jessica Baker contacted Season Lewandowski who is interested in being a part of the committee.
 - ❖ Possible commercial grade items. Metal or Plastic items that don't require as much maintenance.
 - ❖ Will be moved to spring
- * History of LOHA kept in snack/weenie shack
 - ❖ Move to future meeting
- * Board Positions
 - ❖ Sheets handed out for board positions to be filled out with basic description and duties of each position to create master list.
- * Investment account
 - ❖ Need detailed list of all expenses for the seawall to show exact balance of what is remaining of the approx. \$74,000 transferred from the investment account.
 - ❖ Jessica Baker send Stephanie Slazinski information board agreed on for investment account.

Outstanding Items – not discussed at this meeting

- * Improvement List for Beach Property
 - ❖ As of September meeting, board agreed to move to October meeting for discussion.

Completed Items (Meeting Completed)

- * Gate Closing Sign-Up sheet GM - 4/19
- * Waterfowl Clean-up additional \$600 added to budget GM - 4/19
- * Special Meetings.....5/19
 - ❖ Need to formally give legal notice to Members on topics to be discussed at least one week prior to meeting.
 - ❖ Jim Williams proposed posting to Facebook, on Website, and on the Weenie Shack. Stephanie Slazinski seconded. Motion Passed.
- * Social Signage6/19
 - ❖ New plastic letter signs for social events at entrances need to be purchased. One was purchased this year, will make room in budget for second sign to be purchased in next fiscal year.
- * Tree Carving6/19
 - ❖ Completed for reveal at 4th of July Celebration.
- * Key List.....6/19
 - ❖ Jim Williams created master list for who has keys for all locks
- * Alcohol stored in the Weenie/Snack Shack7/19
 - ❖ Alcohol in any form to be kept out of the snack/weenie shack at all times.
 - ❖ Jim Made motion of no sales or distribution of Alcohol from snack shack and no storage for members/guests, operators can have personal use but not to be passed through the window. Mary Lou seconded motion. Passed unanimously
- * Fridge & Stove Donations7/19
 - ❖ Thank you to Jerry Chamberlain for donating the stove
 - ❖ Thank you to Candace Sereno for donating the refrigerator
- * Playground equipment7/19
 - ❖ Playscapes have been stained. Thank you to Tara Mecham who donated the stain for the play structures. Thank you to Season Lewandowski & Family for all help.
 - ❖ Thank you to Christina Wells for starting Playground Equipment fund.
 - ❖ Jessica and Cheryl Baker will be ordering and donating 2 infant to toddler swings for the playground equipment. Jim Williams will install when they arrive.
- * Social Fridge in Snack/Weenie Shack7/19
 - ❖ Only to be used for social events.
 - ❖ Not to be used for personal use or for pavilion rentals. Christina proposed motion, Mary Lou seconded. Motion passed unanimously.
- * Directories have been distributed.....8/19
- * Keys for Outside Hours8/19
 - ❖ Two of the five interested parties responded back to Mark when keys were ready to be distributed. Neither have moved past stating they were interested. Mark to hold on to the Keys.
- * Weenie Shack Mouse Traps9/19
 - ❖ Has been successful – Will be monitored
- * Sweet Reads9/19
 - ❖ Contact was made with Sweet Reads, Unknown at this time if they will be back next summer.

New business

- * Sharron Gwin brought up information about the Little Free Library – Has one that has been built, donated for free, will need post to display it. Will be maintained by Sharron Gwin and member of the little library association. Post needs to be an 8ft 4x4.
 - ❖ Jim Williams made motion to approve and will be moved to spring for installation, Mary Lou Osborne seconds. Motion Passed.
 - ❖ Will not be registered.
- * 2019-2020 Board Members
 - ❖ Stephanie & Christina both stepping down from their positions at end of fiscal year.
 - ❖ Nominated by the 2018-2019 Board.
 - President – Jim Williams
 - Vice President – Don Swanson
 - Treasurer – Cheryl Baker
 - Secretary – Jessica Baker
 - Expeditor – Jim Brumm & possibly Josh Martin for co-expeditor.
 - Safety Director – Lee Howell
 - Legal Director – Mark Cunningham
 - Promotional Director – Mary Lou Osborne
 - Social Director – No Volunteers at this time
 - Season Lewandowski, Linda Weinberg, Courtney Green & Tara Mecham to be contacted to see if any interested in volunteering to be nominated
 - Boating Director – Jerry Chamberlain
 - Newsletter Editor – Carolyn Bree
 - Website Editor – Jessica Baker

Improvement Item List for the Park and Beach

Shorter Term

- * Infant Swings (qty. 2) Completed 7/19
- * Wood carving Completed 7/19
- * Dock by the boat ramp
- * Additional play items in the playground, specifically instruments
- * Fencing or something similar around cage area to improve the appearance
- * Sign on snack shack board with information on equipment kept in the cage
- * Rack for storing kayaks at the beach with ability for the user to provide locking cable
- * Additional railing added to the steps into the water – Suggestion by Jim Williams

Longer Term

- * Play structures replaced with low maintenance equipment
- * Little Free Library

Playground Committee

- * Current Fund of.....\$59.14
- * Stephanie, Christina, Jessica, & Cheryl to start committee of parents to discuss new equipment and fundraising ideas
- * Season Lewandowski has shown interest in being a part of the committee.

Next Meetings

The next monthly board meeting will be held on October 15, 2019 at 7:00 PM location TBD.

The next general membership meeting will be held on September 24, 2019 at 7:30 PM at Waterford Church of Christ.

Stephanie Slazinski made motion to adjourn the meeting, Don Swanson seconds motion.
Meeting Adjourned at 8:43PM.

Jessica Baker

Secretary

9/17/2019

Date of approval