

Lake Oakland Heights Park Association Meeting Rules of Order

November 19, 2019

Call to order

The meeting was called to order at 7:08 PM on November 19, 2019 by Jim Williams.

Attendees

President – Jim Williams
Vice President – Don Swanson
Treasurer – Cheryl Baker
Secretary & Website Editor – Jessica Baker
Safety Director – Lee Howell
Legal Director – Mark Cunningham
Promotional Director – Mary Lou Osborne
Social Director – Tara Mecham
Boating Director – Jerry Chamberlain

Board Members not in attendance

Expeditor – Jim Brumm
Newsletter Editor – Carolyn Bree

Approval of minutes

Minutes from the October 15, 2019 meeting emailed to Board members. Jim Williams asked if everyone read and approves of minutes as submitted. There was discussion of adding a line under improvement list topic that there was discussion and prioritized. This line was added to the minutes. Jim Williams asked if everyone approves of amendment. Jerry Chamberlain made motion to approve minutes as amended, Lee Howell seconded motion. Motion Passed.

Board Member Reports

President – Jim Williams

- * Updated improvement list and distributed. See end of minutes for most current list
- * Working on getting access to Google Account for the Board.

Vice President – Don Swanson

- * Plowed area at the beach left a large pile of dirt.
- * Ruts from trucks left on property

Treasurer – Cheryl Baker

- * Account Balances:
 - ❖ Checking: \$11,047.90
 - ❖ Special: \$20,803.75
 - ❖ Boating: \$24,868.84
- * Current Membership:
 - ❖ Regular: 127, Senior: 70, Total Memberships: 197 Households
- * Audit is Scheduled for Wednesday, November 20, 2019 – Will be transferring money after audit is completed.

Secretary – Jessica Baker

- * Bylaws updated per April 30, 2019 Meeting.
- * Will email PDF copy to board members before next meeting.
- * Passed out descriptions.

Website Editor – Jessica Baker

- * Updated as of Fall newsletter

Expeditor – Jim Brumm

- * Absent – Jim Williams presented report
- * Fair amount done with closing the beach, weather issues have caused delays.
 - ❖ Plastic Fencing and thin ice signs still need to get put out.
 - ❖ Water heater in shack needs to be drained and shut down
- * Water department replaced main shut off valve for water.
- * Dredging expected to be done in December.
- * Portable toilet still at beach, they were notified on November 1, has not picked up at this time, and have been told by brindles there is no charge for them not being picked up yet.

Safety – Lee Howell

- * No report
- * Jim Williams to get information to Lee regarding new buoys to be ordered in the spring.

Boating – Jerry Chamberlain

- * 23 boats stored, 2 not paid, 1 more to be stored
- * Bubblers are in the water but not plugged in

Legal – Mark Cunningham

- * No Report

Promotional – Mary Lou Osborne

- * Christmas Contest in newsletter, scheduled Dec 16 from 6-8
- * Trying to set up a meeting with Ken to show him the plaque. Jim will be talking to him about the Dredging, and will discuss the plaque with him.
- * Flag was faded and given to a scout group for proper disposal. New flag will be put up in the spring. Look into lighting options for the flag at night.

Social – Tara Mecham

- * Halloween party was a success.
- * Toys for tots drive – Set up window of time at pavilion for drop-off, as well as available drop off anytime at Tara's home. Possible Date on December 7th from 1:00-2:30pm.

Newsletter – Carolyn Bree

- * Absent – No Report

Old business

- * Weenie Shack Requirements for prepared food serving
 - ❖ Moved to next meeting
- * Bylaws update
 - ❖ To be emailed to board members for review and discussion at next meeting
- * Board Position Summaries
 - ❖ Handout given to board members to review, and will be discussed at next meeting
- * Investment Account Status
 - ❖ Cheryl Baker, Lee Howell, and Jim Williams will be getting together to get the investment accounts established.
 - ❖ Move some of the Boat fund 1.3% in a savings account with Flagstar. Activity needs to be done every 6 months. Jim Williams motions to move boating fund to Flagstar, Mark Cunningham seconds. Cheryl Baker and Jerry Chamberlain will be on the account.
- * A-Frame sign for social events

- ❖ Looking into rebuilding existing one, cost approx. \$80. Jim Williams & Don Swanson making proposal to be presented at a future meeting.

New business

- * 2019-2020 Budget
 - ❖ Discussion held – Will be presented at December General Meeting for approval.

Next Meetings

The next monthly board meeting will be held on February 18, 2020 at 7:00 PM at TBD.

The next general membership meeting will be held on December 3, 2019 at 7:30 PM at Waterford Church of Christ.

Mary Lou Osborne made motion to adjourn the meeting, Don Swanson seconds motion. Meeting Adjourned at 9:43 PM.

Jessica Baker

11/20/19

Secretary

Date submitted

Completed Items

(Meeting Completed)

- * Beach Improvement List Prioritized..... 10/2019
- * Budget Created..... 11/2019

Improvement Item List for the Park and Beach

11/1/19

Improvement Items (In some order of priority, as voted 10/15/19)

Status - Notes

Dock by the boat ramp	Part Done
Little Free Library	In Process
Rack for storing kayaks at the beach with ability for the user to provide a locking cable	
Fencing or something similar around cage area to improve the appearance	
Additional play items in the playground, specifically instruments.....	
Sign needed in shack with information on equipment kept in the cage.....	Smaller item, may be done sooner

Improvement Items (To be prioritized)

Notes

Additional railing, with lower railings added to the steps into the water.....	New Item 9/19
Wood cabin or wood box to store the fire wood	New Item 10/19

Longer Term Items (typically needing fundraising):

- Play Structures replaced with low maintenance equipment
- Cement slab game area with a basketball net

Completed Items

Date

Infant Swings (qty 2)	Done 7/19
Wood carving	Done 7/19
Extended hours keys and corresponding application and rules.....	Done 7/19

Notes:

The next step is to get descriptions and cost estimates for each of the top three or four items. Then review again the priority with that information.