

# Lake Oakland Heights Park Association Meeting Rules of Order

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December 3, 2019

## **Call to order**

The meeting was called to order at 7:38 on December 3, 2019 by Jim Williams.

## **Attendees**

President – Jim Williams  
Vice President – Don Swanson  
Treasurer – Cheryl Baker  
Secretary & Website Editor – Jessica Baker  
Safety Director – Lee Howell  
Promotional Director – Mary Lou Osborne  
Social Director – Tara Mecham  
Boating Director – Jerry Chamberlain  
Newsletter Editor – Carolyn Bree

Neighborhood Residents

## **Board Members not in attendance**

Expeditor – Jim Brumm  
Legal Director – Mark Cunningham

## **Approval of minutes**

Jessica Baker read the minutes of the April 30, 2019 General meeting. Jim Williams made motion to approve minutes as read, Jerry Chamberlain seconded, motion passed by general membership vote.

## **Board Member Reports**

### **President – Jim Williams**

- \* Presented Improvement list
- \* Possible to switch to electronic delivery of newsletter

### **Vice President – Don Swanson**

- \* No Report

### **Treasurer – Cheryl Baker**

- \* Account Balances:
  - ❖ Checking: \$5,838.34
  - ❖ Special: \$26,890.82
  - ❖ Boating: \$24,104.34
- \* Current Membership:
  - ❖ Regular: 127, Senior: 70, Total Memberships: 197 Households

### **Secretary – Jessica Baker**

- \* General Meetings have been scheduled at Waterford Church of Christ for 2020.

### **Website Editor – Jessica Baker**

- \* Website is up to date

### **Expeditor – Jim Williams/Jim Brumm**

- \* Still in transition from Jim Williams to Jim Brumm, Jim Williams reported
- \* Slightly behind, need signs up and goose/swan netting needs to go up
- \* Water heater drained, one last pick up on dumpster and lock is on – Key will go in weenie shack.
- \* TNR will continue to pick up dumpster next season
- \* New shut off and drain are installed

### **Safety – Lee Howell**

- \* No Report

### **Boating – Jerry Chamberlain**

- \* 23 boats stored, 24 boats paid, 24<sup>th</sup> boat will go in by end of the week.

### **Legal – Mark Cunningham**

- \* No report - Absent

### **Promotional – Mary Lou Osborne**

- \* Christmas Décor Judging on December 16
- \* 2 new residents have been welcomed since September Meeting.

### **Social – Tara Mecham**

- \* Toys for Tots toy drive is December 7 from 1-2:30pm.

### **Newsletter – Carolyn Bree**

- \* Newsletter due out Early January

## **Old business**

- \* Dock/Boat Ramp
  - ❖ Wood sections have been donated, cross bars to be purchased, hoping to have Installed by June 2020.
- \* Plaque for Carving
  - ❖ Plaque has been received, will be presented to Ken over the winter, and will be installed on carving in Spring of 2020.
- \* Moving accounts to Flagstar
  - ❖ Jim Williams made motion to move \$1000 from Savings to Boating Savings to be repaid within a year. To increase the interest to 1%. Don Swanson Seconds motion. Motion Passed
  - ❖ \$4000 still to go into CDs
  - ❖ Will be discussed in Spring to move the Special account to Flagstar as well.
- \* Dredging
  - ❖ Finished
  - ❖ Estimating that materials will be starting to be moved December 11
  - ❖ Jim Williams will get permit for erosion updated before expires in January.

## **New business**

- \* 2019-2020 Budget
  - ❖ Budget Presented, Discussion Held
  - ❖ Carolyn Bree makes motion to approve budget, Pam Pope seconds motion. Motion passed.
- \* Board Dinner
  - ❖ Jerry contacting Gino's with estimate of attendees.
  - ❖ Email will be sent to confirm with board members.
  - ❖ Set to be scheduled January 24, 2020 at 6:30pm at Gino's.

## **Next Meetings**

The next monthly board meeting will be held on February 18, 2020 at 7:00 PM at Carolyn Bree's Home.

The next general membership meeting will be the Budget meeting, held on April 28, 2020 at 7:30 PM at Waterford Church of Christ.

Carolyn Bree made motion to adjourn the meeting, Cheryl Baker seconds motion. Meeting Adjourned at 8:45PM.

**Jessica Baker**

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**Secretary**

**9/24/2019**

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**Date of approval**