

Lake Oakland Heights Park Association Meeting Rules of Order

March 17, 2020

Call to order

The meeting was called to order at 7:17 PM on March 17, 2020 by Jim Williams

Attendees

President – Jim Williams
Vice President – Don Swanson
Expeditor – Keith Bowling
Safety Director – Lee Howell
Boating Director – Jerry Chamberlain
Promotional Director – Mary Lou Osborne
Social Director – Tara Mecham

Board Members not in attendance

Treasurer – Cheryl Baker
Legal Director – Mark Cunningham
Secretary & Website Editor – Jessica Baker
Newsletter Editor – Carolyn
Expeditor – Jim Brumm

Approval of minutes

Minutes from the February 19, 2020 meeting emailed to Board members. Jim asked if everyone read and approves of minutes as amended. Jim noted that the statement about the General Meeting should not state that it is for the Budget. Jerry made motion to approve minutes as amended, Don seconded motion. Motion carried.

Board Member Reports

President – Jim Williams

- * Jim provided the password to the shared Google E-mail account to the interested parties (pretty much everyone)
- * . Concerning the 4 street type lights at the beach: They are not controlled by our breaker panel. Jim will check prices/rebates with DTE on installing LED lights as over time they will save the association money. This will be discussed next board mtg.
- * Jim discussed the agenda for the General mtg. There was general agreement about the items on the list. There some discussion about what improvement items would be announced, no conclusion was obtained.
- * Treasurer was absent but discussion was held on dues cards which are sent to every home in the sub. The cost of the black and white cards will be \$20-\$30.
- * For the \$4,000. 00 in the Special account, we have to find an interest bearing account without high fees. Lee will bring info on Flagstar,. and Keith Bowling will bring info about On-line bank – savings account. Jim will ask Jessica to provide what info that she has at the next meeting.

Vice President – Don Swanson

- * Repaired no-solicitor sign
- * Beefed up the fencing around the gardens.

Treasurer – Cheryl Baker

- * No Report

- * Account Balances:
 - ❖ Checking
 - ❖ Special:
 - ❖ Boating:
- * Current Membership:
 - ❖ Regular: , Senior: , Total Memberships: Households
- * Dues cards cost will be about \$20.00 to \$30.00

Secretary – Jessica Baker

- * No Report

Website Editor – Jessica Baker

- * No Report

Expeditor – Jim Brumm

- * Jim Brumm was kept late at work so could not attend.
- * Jim Williams indicated that he has found Keith Bowling as a candidate for the second Expeditor

Safety – Lee Howell

- * Reviewed pricing, for the rope and the buoys needed for the beach. The expect total is about \$250. Lee measured ropes (3/4in.) needed for swim area which came to approx 250 ft. Costs for new ropes and 20 buoys were obtained from Decks and Dock as well as Pool Web Co. Jim wrote the figures down. After much discussion it was determined that 210 ft. of rope would be enough and Pool Web Co has the better price at \$.64 a buoy and the rope at \$.64 a foot.

Boating – Jerry Chamberlain

- * 30 people on waiting list, 3 slips will be let.
- * He handed out some boat slip rental applications. Two requested to move slip and they were accommodated. Boating agreement is ready.
- * There were 28 boats stored over the winter.

Legal – Mark Cunningham

- * No report.

Promotional – Mary Lou Osborne

- * Beach Opening & Parade is changed to 12:00
- * Newsletter and Facebook need to be updated with the new time for the this!!
- * Mary Lou plans to put rabbits at the entry spots to the neighborhood. :
- * The Beach Opening Parade is scheduled for May 16th. She did put a reminder on Facebook recently and received three positive comments. It was suggested she include Quad Runners and ATV's in the parade. Mary Lou would like to start the parade at noon (12:00) rather than the 1:00pm as listed on the signs which will be at the entrances so Don Swanson who is in charge of signs will make the change.

Social – Tara Mecham

- * The Easter Egg hunt is postponed ,date TBD. This is because of the Coronavirus.
- * There was a suggestion and a otential to have a talent show this summer. This was from Sue Boughman. Tara will investigate for the next meeting.

Newsletter – Carolyn Bree

- * No Report, dates were provided to her by E-mail.

Old business

- * Improvement List
 - ❖ This was reviewed. The two new items were prioritized, this was marked on hardcopy and Jim will update it and mail it out.
- * Jim Williams presented Keith Bowling as a candidate for the second Expeditor.
 - ❖ A motion was made to accept him for the job as Co-Expeditor Mary Lou Osborne seconded. Motion approved.
- * Weenie Shack Requirements for Distribution to the Beach Attendant, no review because we need the Secretary.
- * History of LOHA -- Item is complete as far as the meetings are concerned
- * Board Position Summaries – Completed so not discussed.
- * Pavilion Reservation Agreement
 - ❖ This was reviewed with one correction and another change or two. Jim will supply hardcopy markups to Jessica.
- * A-frame Social Sign
 - ❖ No new data, to be discussed next meeting. Jim will again try to provide the information needed.
- * Maintenance List
 - ❖ Copies were distributed to interested parties. This will be reviewed at the next meeting.
 - ❖ A copy was given to Keith, Jim Williams will review with him what items are ready to be worked on.
- * Discussion on the flag pole and a solar light for it. Jessica and Cheryl Baker have a flag they will donate and hopefully bring to the next meeting.
- * Beach Guard Decision
 - ❖ Season will not be doing Goose Clean up this coming year. This work caused difficulties with her allergies.
 - ❖ Beach Guard and grounds clean up from geese droppings was addressed. Jim Williams has been contacted by Amanda Pietrzak who is interested in the Beach Guard position. There was discussion and basic acceptance of her as the beach guard. Jim will contact her with this information. Some more discussion with the absent board members is to occur at the next meeting.
- * General Meeting Agenda
 - ❖ Gate Signup
 - ❖ Expeditor helpers
 - ❖ Improvement List
 - ❖ Maintenance List
 - ❖ Banking Changes

New business

- * Membership dues were quickly discussed. Jerry Chamberlain motioned the membership dues be increased the 5% allowed in the By-Laws, seconded by Mary Lou Osborne. Motion approved by four (4) of the members present. With one abstention. **But** it was pointed out that, possibly, there were not enough members there at the time to form a quorum. Jim will check on this and possibly get more votes via E-mail. Regular member dues would be \$84.00 and Sr. dues \$67.00.
- * Cheryl Baker will coordinate the pavilion usage reservations this year.

Next Meetings

The next monthly board meeting will be held on April 21, 2020 at 7:00 PM at the home of Jim and Paige Williams.

The next general membership meeting will be held on April 28, 2020 at 7:30 PM at Waterford Church of Christ.

Don Swanson made motion to adjourn the meeting, Jerry seconds motion. Meeting Adjourned at 9:42 PM.

Jim Williams & Mary Lou Osborne

03/17/2020

Minutes Taker

Date submitted

Completed Items

(Meeting Completed)

- * Budget for 2019-2020 Fiscal Year Created and Approved.....11/2019
- * Board Position Summaries.....02/2020
- * Bylaw Updates signed and placed in master folder.....02/2020
- * Banking Changes – Moved Boating Fund to Flagstar Bank.....02/2020
- * History of LOHA is being sorted for Archiving03/2020
- * April General Membership Meeting Agenda Created03/2020
- * Beach Guard/Waterfowl Cleanup for 2020 Season Arranged03/202