

# Lake Oakland Heights Park Association

## Meeting Rules of Order

May 19, 2020

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### **Call to order**

The meeting was called to order at 7:31 PM on May 19, 2020 by Jim Williams

### **Attendees**

President – Jim Williams  
Treasurer – Cheryl Baker  
Secretary & Website Editor – Jessica Baker  
Expeditor – Jim Brumm  
Newsletter Editor – Carolyn Bree

### **Board Members not in attendance**

Vice President – Don Swanson  
Expeditor – Keith Bowling  
Safety Director – Lee Howell  
Boating Director – Jerry Chamberlain  
Legal Director – Mark Cunningham  
Promotional Director – Mary Lou Osborne  
Social Director – Tara Mecham

### **Approval of minutes**

Minutes from the March 17, 2020 meeting emailed to Board members and posted to website. Jim Williams asked if everyone read and approves of minutes as submitted. Carolyn Bree made motion to approve minutes as submitted, Cheryl Baker seconded motion. Motion carried.

### **Board Member Reports**

#### **President – Jim Williams**

- \* Made good progress with Little Library – Have the post for it, should be delivered in a few weeks.
- \* Dredging company should be out within the next couple of weeks to remove debris.

#### **Vice President – Don Swanson**

- \* Absent – Presented by Jim Williams
- \* Needs to have additional people added to the gate closing calendar, post will be added to the website and newsletter regarding contacting Don to sign up for a week of gate closing

#### **Treasurer – Cheryl Baker**

- \* Account Balances:
  - ❖ Checking: \$12,420.63
  - ❖ Special: \$25,896.60
  - ❖ Boating: \$25,164.53
- \* Current Membership:
  - ❖ Regular: 52, Senior: 48, Total Memberships: 100 Households
- \* \$4000 investment amount still in Savings Account, have a few options on how to handle, will be presented at next face-to-face meeting for vote.

## **Secretary – Jessica Baker**

- \* No Report

## **Website Editor – Jessica Baker**

- \* Website has been officially moved over to a WordPress powered site.
- \* Section for Ladies Auxiliary and for the Ski Demons have been added
- \* Looking for photos from past events to include in the image gallery page

## **Social – Tara Mecham**

- \* Absent – Presented by Jim Williams
- \* Stepping down as social director due to work commitments, looking for people to take over running various events
- \* Spoke with Christina Wells (last year's social director) who will not be able to take the position at this time.
- \* Position announcement will be posted in the newsletter

## **Expeditors – Jim Brumm & Keith Bowling**

- \* Beach setup is on track, stairs need to be put in but waiting for announcement that swimming area can be opened.
- \* Working on making process on maintenance list items.

## **Safety – Lee Howell**

- \* Absent – No Report

## **Boating – Jerry Chamberlain**

- \* Absent – No Report

## **Legal – Mark Cunningham**

- \* Absent – No Report

## **Promotional – Mary Lou Osborne**

- \* Absent – No Report

## **Newsletter – Carolyn Bree**

- \* Will be ready to go out end of May, between the 28<sup>th</sup> and 31<sup>st</sup>.
- \* Events all marked as tentative due to mandates for social safety
  - ❖ Decision was made to postpone June Neighborhood Garage Sale event. Possible to move to August, will be discussed at next face-to-face meeting to get additional feedback in regards to whether or not hold the garage sale weekend this year.

## **Old business**

- \* Plaque for Carving
  - ❖ Progress is being made, due to COVID-19 plans have been postponed on getting plaque presented and posted on carving.
- \* Lights at beach
  - ❖ Waiting for DTE to come out and assess the site, they have not been able to come out due to COVID-19 crisis.
- \* A-frame Social Sign
  - ❖ Decided to order a new one, will be approximately \$190.
  - ❖ Jessica & Cheryl will order the sign.
- \* Improvement List
  - ❖ To be discussed at next meeting
- \* Weenie Shack Requirements for Distribution to the Beach Attendant
  - ❖ To be discussed at next meeting
- \* Investment Account
  - ❖ To be discussed at next “face-to-face” meeting
- \* General Meeting Agenda – Date for General meeting to be discussed and decided upon. April meeting had to be cancelled due to COVID-19 mandates for social safety.
  - ❖ Gate Signup
  - ❖ Expeditor helpers
  - ❖ Improvement List
  - ❖ Maintenance List
  - ❖ Banking Changes

## **New business**

- \* Ski Demon’s Practice in August
  - ❖ Members in attendance agreed to allow the Ski Demons to hold practices during the month of August. Usually hold their practices on Sunday’s and Wednesday’s.
- \* Gift Card for one of the Beach Cleanup Households (Tom L.)
  - ❖ Members in attendance agreed to give gift card to household, family did multiple shifts and did a ton of work for the cleanup.
- \* Changes to Boat Slip Waiting List procedures
  - ❖ Will be a top priority item at next face to face meeting
  - ❖ Was discussed at and agreed upon to make some changes to better suit all members of the association.

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**Due to lack of turnout for the board meeting held by phone conference, there was not enough members present to form a quorum so there was no major topics discussed that needed votes by members of the board.**

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## **Next Meetings**

The next monthly board meeting will be held on June 16, 2020 at 7:00 PM at LOHPA Beach.

The next general membership meeting will be held on TBD at 7:30 PM at TBD.

Carolyn Bree made motion to adjourn the meeting, Jim Brumm seconds motion. Meeting Adjourned at 8:25 PM.

**Jessica Baker**

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**Secretary**

**05/19/2020**

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**Date submitted**