

# Lake Oakland Heights Park Association

## Meeting Rules of Order

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June 16, 2020

### **Call to order**

The meeting was called to order at 7:01 PM on June 16, 2020 by Jim Williams

### **Attendees**

President – Jim Williams  
Vice President – Don Swanson  
Secretary & Website Editor – Jessica Baker  
Expeditor – Jim Brumm  
Expeditor – Keith Bowling  
Safety Director – Lee Howell  
Boating Director – Jerry Chamberlain  
Legal Director – Mark Cunningham  
Promotional Director – Mary Lou Osborne  
Newsletter Editor – Carolyn Bree

### **Board Members not in attendance**

Treasurer – Cheryl Baker  
Social Director – Vacant

### **Approval of minutes**

Minutes from the May 19, 2020 meeting emailed to Board members and posted to website. Jim Williams asked if everyone read and approves of minutes as submitted. Carolyn Bree made motion to approve minutes as submitted, Don Swanson seconded motion. Motion carried.

### **Board Member Reports**

#### **President – Jim Williams**

- \* Thank you to Tom Lepinsky did volunteer work on multiple projects at the beach, and working with Jim to complete a few more projects.
- \* Major materials for dredging project have been removed, expecting to have volleyball court cleared by Friday, and new grass will be planted next week.
- \* Ski Demons had meeting and practice on Monday, June 15. Possible to have fireworks over labor day weekend, depending on state mandates.
- \* Jim Williams made motion to create a Facebook account for the board to use to post announcements on a trial basis. Procedure will be drawn up for the usage of the Account for posting to the Facebook group. Mark Cunningham seconds the motion. Motion passed.

#### **Vice President – Don Swanson**

- \* No Report

#### **Treasurer – Cheryl Baker**

- \* Absent – Presented by Jessica Baker
- \* Account Balances:
  - ❖ Checking: \$16,594.54
  - ❖ Special: \$25,896.60
  - ❖ Boating: \$25,164.53
- \* Current Membership:
  - ❖ Regular: 98, Senior: 65, Total Memberships: 163 Households

- \* Currently at 8 pavilion rentals. Waiting on Payment and Form by two.

### **Secretary – Jessica Baker**

- \* No Report

### **Website Editor – Jessica Baker**

- \* No Report

### **Social – Vacant**

- \* No Report – Will hold vote later in meeting for new Director.

### **Expeditors – Jim Brumm & Keith Bowling**

- \* Installed little library by entrance
- \* Maintenance list is being completed, new items are being added as needed
- \* Canopy needs to be put on play structures
- \* Looking into options for controlling the families of geese and swans that keep coming up into the beach area.

### **Safety – Lee Howell**

- \* No Report

### **Boating – Jerry Chamberlain**

- \* Question Regarding dates for when membership lasts.
  - ❖ (Per the By-Laws membership runs from May 1 to April 30 – **Article IV Section 1 Item F**)
- \* Important agenda item for next meeting regarding the use of the boat ramp by people not paid members.

### **Legal – Mark Cunningham**

- \* No Report

### **Promotional – Mary Lou Osborne**

- \* Requests for Subdivision Garage Sale Weekend to be added to August Calendar of Events. August 20-23 decided as dates.
- \* 6 new residents welcomed this summer
- \* New directory will be ready soon, Data will be submitted to company by end of the month for printing.

### **Newsletter – Carolyn Bree**

- \* No Report

### **Old business**

- \* Repair and Improve Street Light Lamps on Park Property, approve expenditure
  - ❖ Jim Williams researched new LED bulbs for the lamps on the property. Determined approximate cost of \$390.00
  - ❖ DTE will schedule to install after the bulbs are purchased.
  - ❖ Jim Williams makes motion to approve \$450.00 for the improvement and repair of streetlights and Mark Cunningham seconds the motion. Vote Occurred and motion passed.
- \* Investment Account
  - ❖ Proposal by Cheryl Baker and Jim Williams, to take all the savings account and investment account to Flagstar. Keith Bowling makes motion to approve if there are no issues with Chase or Flagstar bank. Jim Brumm Seconds. Vote Occurred. Motion carries.
  - ❖ Lee Howell volunteered to check with Flagstar and Chase Banks to verify if there will be any issues with moving the account.

- ❖ Will delay moving funds until end of season due to unknown income and expenses.
- \* Plaque for Carving – Status
  - ❖ Moved to Next Meeting (June 30) Due to time constraints
- \* Pavilion Reservation Agreement
  - ❖ Moved to Next Meeting (June 30) Due to time constraints
- \* Weenie Shack Requirements for Prepared Food Serving
  - ❖ Moved to Next Meeting (June 30) Due to time constraints
- \* Improvement List
  - ❖ Moved to Next Meeting (June 30) Due to time constraints
- \* Spring General Meeting
  - ❖ Jim makes motion to have Meeting on Tuesday, July 28 at 7:30 at Waterford Church of Christ. Keith Bowling Seconds Motion. Vote Occurred and Motion Passed.
  - ❖ Carolyn Bree will check with Dawn at the Church to see if Date and Time are available for the meeting.
- \* General Meeting Agenda
  - ❖ Moved to Next Meeting (June 30) Due to time constraints
  - ❖ Gate Signup
  - ❖ Expeditor helpers
  - ❖ Improvements List
  - ❖ Maintenance List
  - ❖ Banking Changes

## **New business**

- \* New Social Director
  - ❖ Season Lewandowski – Jim Williams Makes motion to approve Season to take over the remainder of the year. Jessica Baker Seconds. Vote occurred. Motion Passed
- \* Upcoming Events
  - ❖ Potluck for 4<sup>th</sup> of July – Jim proposed to move potluck to Saturday July 4<sup>th</sup> 6:30pm, Keith seconded. Motion Passed. Additional hand sanitizer, masks, & gloves to be provided.
  - ❖ Pancake Breakfast – August 1 – (9:30AM-11)
  - ❖ Glow Night – Friday July 24<sup>th</sup>
  - ❖ Family Fun Day – August 8<sup>th</sup> (11am-3pm)
  - ❖ Garage Sale Weekend – August 20-23
  - ❖ More to be scheduled next meeting
- \* Waterfowl Cleanup Issues
  - ❖ Multiple families of geese causing lots of issues with goose poop on beach property
  - ❖ Discussion held regarding options
    - Spray grass with item to deter geese
    - Improve roping around the point – Possible add second line or tighten current ropes.
    - Flashing lights – one disappeared last year, to replace will be a couple of hundred.
    - ScareCrow item – Motion sprayer attached to hose. \$45 each at Menards.
    - Allocate extra hours to cleanup person. Must be done daily and may require more than 1 hour per day.
  - ❖ Jim Williams Motioned to apply spray to grass to deter geese in spring before opening. Keith Bowling seconds. Vote occurred and Motion Passed.

- ❖ Jim Williams Motioned to hire a second person at 5 hours a week for additional goose cleanup. Don Swanson seconds. Vote occurred and Motion Passed.
- ❖ Will be revisited next meeting to determine progress.
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- \* Changes to Boat Slip Waiting List is handled
  - ❖ Proposal: If a person on the list does not take a slip when offered then they may remain at that spot for one year. Then if they turn down a slip a second time then they are moved to the bottom of the list. People on the waiting list must either have a current phone number in the phone directory or provide a current phone number to the boating director in February or March.
  - ❖ Jerry Chamberlain brought up the discrepancies between how to handle unpaid members on the waiting list verses the dock slips.
  - ❖ Jim Williams proposed to table discussion for both items to next meeting. Don Swanson Seconds motion. Vote occurred and motion passed to table discussion until June 30<sup>th</sup> Meeting.
- \* Additional Board Meeting
  - ❖ Due to COVID causing one fully missed meeting and a poorly attended phone meeting for the spring, it was decided to add an additional board meeting to discuss items tabled and missed at this meeting due to time constraints.
  - ❖ Jim Williams proposed to have an additional Meeting June 30<sup>th</sup> at 7:00 PM, Jessica Baker recommended doing the meeting at an earlier time, Jim Williams proposed 5PM on June 30<sup>th</sup>, Jessica Baker seconded the 5PM time slot. Vote occurred and Motion passed.
  - ❖ An additional board meeting will be held on June 30<sup>th</sup> at 5PM at the Beach.
- \* Playground Subcommittee
  - ❖ Subcommittee proposed a plan for improving the playground, with the help of a major donor. The subcommittee will work on putting together an itemized plan with all costs and details laid out for the board to approve at a future meeting.
  - ❖ Subcommittee possible members (based on previous interest of being involved)
    - Stephanie Slazinski – Committee Head and spokesperson
    - Melissa Lengers
    - Vicki Martin
    - Katie Zimmerman
    - Courtney Green
    - Season Lewandowski
    - Christina Wells
    - Jessica Baker
  - ❖ Dedication for a Major Donor requested by the Subcommittee
    - Jim Williams makes motion to cover the expenses for dedication plaque not to exceed \$1000, and cover future maintenance expenses, given the caveat that the board has approval of finalized plans. Keith Bowling Seconds. Vote occurred and Motion passed.
  - ❖ If finalized plan is approved, the major Donor will provide their Attorney to get all tax papers in order to reinstate tax exempt status for the association.
    - Jessica Baker will work with Attorney provided by Major Donor to get tax exempt status reinstated.

## **Next Meetings**

The next monthly board meeting will be held on June 30, 2020 at 5:00 PM at LOHPA Beach.

The next general membership meeting will be held on July 28 at 7:30 PM at Waterford Church of Christ.  
\*\*\*Pending Approval from Waterford Church of Christ for Availability.\*\*\*

Jim Williams made motion to adjourn the meeting, Don Swanson seconds motion. Vote occurred and Motion Passed. Meeting Adjourned at 9:32 PM.

**Jessica Baker**

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**Secretary**

**06/16/2020**

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**Date**