

Lake Oakland Heights Park Association

Meeting Rules of Order

June 30, 2020

Call to order

The meeting was called to order at 5:05 PM on June 30, 2020 by Jim Williams

Attendees

President – Jim Williams
Vice President – Don Swanson
Secretary & Website Editor – Jessica Baker
Expeditor – Jim Brumm
Expeditor – Keith Bowling
Safety Director – Lee Howell
Boating Director – Jerry Chamberlain
Legal Director – Mark Cunningham
Promotional Director – Mary Lou Osborne
Newsletter Editor – Carolyn Bree

Board Members not in attendance

Secretary & Website Editor – Jessica Baker
Treasurer – Cheryl Baker
Social Director – Season Lewandowski

Approval of minutes

Minutes from the June 16, 2020 meeting emailed to Board members and posted to website. Jerry Chamberlain made motion to approve minutes as submitted, Keith Bowling seconded motion. Motion carried.

Board Member Reports

President – Jim Williams

- * Repaired broken slide on the playground
- * Stated that the Ski Demons were considering changing the Ski Show to August 8th.
- * Beach Attendant has been working more hours than she is asking to be paid. She is budgeted 32 hours a week.
- * Since new fencing has been erected along the water near the pavilion, There has been less goose droppings.
- * Thank you to Don Swanson for filing in for him while he was gone.
- * Wanted to know if updated activity list was posted on Facebook. It is not.

Vice President – Don Swanson

- * Jim Brumm and Keith Bowling installed new fencing that is helping to keep the geese out. He will purchase more fencing.

Treasurer – Cheryl Baker

- * Absent – Presented by Jim Williams
- * Account Balances:
 - ❖ Checking: \$17,941.54
 - ❖ Special: \$25,897.01
 - ❖ Boating: \$25,164.53
- * Current Membership:
 - ❖ Regular: 108, Senior: 72, Total Memberships: 180 Households

- * Currently at 10 pavilion reservations. Waiting on Payment and Form by one.
- * Jerry Chamberlain inquired about the date of membership forfeiture:
 - ❖ Per Bylaws the membership forfeiture date is August 31st. The Bylaws state that Membership ends April 30th. He believes that there should be a clarification or change to the Bylaws to clarify the issue.
 - ❖ Jerry received updated membership lists, which allowed him to determine who may have ramp keys but are not paid members. There are non-paid residents who have ramp keys.
 - ❖ Paulette Howell stated that non-paid members may not use the beach facilities.
 - ❖ Lee Howell and Jim Williams stated that there should be clarification. It was also mentioned that the beach attendant has responsibility to check on persons using the ramp. The issue will be discussed with the Beach Attendant.

Secretary – Jessica Baker

- * Absent – Presented by Jim Williams
- * Jessica is currently working on a letter to be sent to residents who have not paid their dues for the current year, but who were members the previous year.

Social – Season Lewandowski

- * Absent – Presented by Jim Williams
- * Jim Williams stated that she wanted to add another event.
- * He also reported that there was to be a boat parade on July 4th at 7:00 PM. He asked for volunteers to participate.
- * It was clarified that the potluck dinner on July 4th is at 6:30PM
- * Jim reported that Sharon Bowling and Lisa Brumm volunteered to organize the activity
- * Signs to be posted by Carolyn Bree and Jim Williams. Jim Williams will post information to Facebook.

Expeditors – Jim Brumm & Keith Bowling

- * New fence is working well to keep out the geese

Safety – Lee Howell

- * Questioned whether the goose containment could be a safety issue.
- * Asked about the additional swim area roping. He was informed that there is just the right amount
- * Jim Williams will install the last buoy soon

Boating – Jerry Chamberlain

- * No Report

Legal – Mark Cunningham

- * Stated that if other attorneys (new playground equipment) want to be involved, that the Association should not be responsible for the others' decision. This is in regard to the filing for non-profit status such that donations can be used as a tax deduction

Promotional – Mary Lou Osborne

- * Reported that she received information on a new resident
- * Subdivision garage sale will be August 20-23 as requested by some residents
- * Mary Lou asked if there were flags for the upcoming activity, Lee Howell volunteered to purchase them

Newsletter – Carolyn Bree

- * Stated that the next newsletter would go out beginning of September.
- * Georgina Pietrzak asked how often the newsletters go out, and was told there are 5 issues per year
- * Pam Pope volunteered to put the updated activity information on Facebook.

Old business

* Unauthorized Access to the Boat Ramp

- ❖ Jerry Chamberlain reported that 8 persons have ramp keys who are not members. One person has paid his membership.
- ❖ Lee Howell recommended that there be a written agreement for the use of the boat ramp. (supposedly there was one). He also suggested revising the policy.
- ❖ Presently there are 75 keys out for the boat ramp lock
- ❖ Jim Williams said that a written policy can be used to bring attention or challenge key holders who are not members. There was some discussion to a solution.
- ❖ Keith Bowling suggested a sticker for the boat that would be a different color each ear like car license stickers. Mark Cunningham suggested looking at security to the gates.
- ❖ Jim Williams made a motion to write a policy that ramp users must be paid members and to research new ways to manage the ramp use. Lee Howell seconded the motion. Vote occurred, Motion Passed.

* Boat Slip Waiting List Procedure

- ❖ Jim Williams handed out suggestions for addressing the problem. Jerry Chamberlain stated that it doesn't make a difference. Carolyn Bree and Lee Howell suggested to keep it simple.
- ❖ Jim Williams made a motion that if a person on the list turns down an available slip 2 times, that person would go to the bottom of the list. It was seconded and passed with unanimous approval.
- ❖ It was also determined that if the persons on the waiting list did not have a current phone number on which they could be called, they would be taken off the list. It is also required that persons on the list must be LOHPA members.
- ❖ This information will be included with the Boat Slip Waiting List posted in the April/May Newsletter and the June-August Newsletter.

* Streetlamp Status

- ❖ Jim Williams stated that the lamps were purchased at the cost of \$326.00 from Great Lakes Electric in Auburn Hills. He is picking them up on Thursday and calling to have them installed. This should save the association \$30-\$60 a month.

* Investment Account Status

- ❖ In the previous Board Meeting it was decided to add monies from the Savings account to the \$4000 belonging in the special account to equal \$25000 to be invested in a business account at Flagstar Bank.
- ❖ The transfer will be made in September after all expenses are realized.
- ❖ Lee Howell reported that the interest rate at Flagstar has gone to 0.08%. He also recommended that the issue be brought up at the General Meeting as good Practice.

* Waterfowl Cleanup Status

- ❖ The rope and poles do not work well
- ❖ The green fencing that Don Swanson, Jim Brumm, and Keith Bowling installed has deterred geese from coming onto the property.
- ❖ Additional fencing is needed to finish the project. There is some fencing in the cage
- ❖ Don Swanson stated that the fencing that is up was cut in half to increase the amount of fencing.

* Playground Committee Update

- ❖ Jim Williams read Stephanie Slazinski's email regarding the 501c3 tax exempt status. It has been determined that LOHPA would not be eligible for this status due to the very narrow scope of the community that it serves.
- ❖ The donor for the project is still committed to the project.

- ❖ More details will be given out at the July Board Meeting and General Meeting.
- ❖ Stephanie asked that the committee be given the opening slot for Old Business at the next Board Meeting as the committee members have young children.
- * Dredging and Spoils Area
 - ❖ The grass was planted and is being watered.
 - ❖ Jim Williams asked about a horseshoe court. Lee Howell stated that the court was never used. Jim Williams made a motion to eliminate the horseshoe court. Keith Bowling Seconded. Vote occurred, motion passed.
 - ❖ Lee Howell suggested a badminton area. A suggestion was made to provide a bocci ball area.
 - ❖ Jim Brumm asked about the ownership of regulation volleyball net. The posts are in the ground. This amenity is used.
- * Plaque for Carving update
 - ❖ Jim Williams reported that it was in progress.
 - ❖ Mary Lou Osborne asked about sealing the carving. Supposedly it should be done every 2-3 years. The wood must be dry to apply the first coat. This item will be added to the maintenance list.
- * Pavilion Reservation Agreement Final Review
 - ❖ The initial version is in use, copies to be brought to next meeting for possible review.
- * Weenie Shack Requirements for Prepared food serving
 - ❖ Amanda P is familiar with the requirements, Jessica Baker has the list.
- * Improvement list
 - ❖ Lee Howell stated that the decking needs to be stained again. He originally did it in 2016
 - ❖ He was able to purchase the supplies from Lowes. It was noted that some of the boards of the old sea wall need to be replaced.
 - ❖ Lee Howell reminded the Board that if nails are sticking out or boards are broken, the issue needs to be addressed.
 - ❖ Jim Williams said that Tom Lepinsky did some improvements earlier. It was also brought up that the courtesy dock and the other bench need to be repainted.
 - ❖ On the improvement list was the installation of an extra dock at the boat launch. The donor backed out of providing supplies. The cost of the dock needs to be pursued.
- * General Meeting date and agenda
 - ❖ Rescheduled April Meeting for July 28, 2020 at 7:30PM
 - ❖ Carolyn Bree reported that the Church is not available for the rescheduled meeting, so it will be held at the Beach. Jim Williams has a microphone.
 - ❖ It will be posted on Facebook and the Website as well as on the Weenie Shack and Sub entrance.
 - ❖ Jim Williams said he would announce it at the 4th of July Potluck.
- * Additional Activity
 - ❖ Season Lewandowski has another activity planned, but since she wasn't present, the information is unavailable. Will be tabled until next meeting.

New business

- * Bonfire Permit
 - ❖ Mary Lou Osborne stated that she obtained the permit for bonfires
- * Support for 2nd Expeditor
 - ❖ Jim Williams made a motion to provide the 2nd expeditor, Keith Bowling, with a set of keys for the beach property, except for the gate key. Mary Lou Osborne seconded, vote occurred, motion passed
 - ❖ Was also discussed that there is only one vote per Board positions, therefore one vote for the expeditor.
- * Box for Firewood
 - ❖ Lee Howell is working on a box to hold firewood for the pit
 - ❖ Jim Williams has wood to donate
- * Directory
 - ❖ Jerry Chamberlain asked if the present bylaws are printed in the upcoming directory.
 - ❖ Mary Lou Osborne stated that she wasn't sure if they were or if there was time to include them
 - ❖ Jim Williams will send the most recent bylaws to Lee Howell

Next Meetings

The next monthly board meeting will be held on July 21, 2020 at 7:00 PM at LOHPA Beach.

The next general membership meeting will be held on July 28 at 7:30 PM at LOHPA Beach.

Don Swanson made motion to adjourn the meeting, Keith Bowling seconds motion. Vote occurred and Motion Passed. Meeting Adjourned at 7:05 PM.

Carolyn Bree

06/16/2020

Acting Secretary

Date