

Lake Oakland Heights Park Association Meeting Rules of Order

September 3, 2020

Call to order

The meeting was called to order at 7:02 PM on September 3, 2020 by Jim Williams.

Attendees

Board Members:

President – Jim Williams

Vice President – Don Swanson

Treasurer – Cheryl Baker

Secretary & Website Editor – Jessica Baker

Expeditor – Jim Brumm

Legal Director – Mark Cunningham

Promotional Director – Mary Lou Osborne

Safety Director – Lee Howell

Non-Voting Board Members:

Co-Expeditor – Keith Bowling

Newsletter Editor – Carolyn Bree

Playground Subcommittee Members:

Melissa Lengers

Christina Wells

Vicki Martin

Board Members not in attendance

Boating Director – Vacant (Vacant – Not Absent)

Social Director – Vacant

Purpose of Meeting

The playground subcommittee had requested a meeting with the Board of Directors for discussion on approving the proposed playground. The proposal had been sent to all board members two days prior to the meeting for their review.

Playground Committee Presentation

At the June 16, 2020 board meeting the subcommittee presented the charter for the playground to the Board, the charter was approved by the Lake Oakland Heights Board of Directors with the caveat that the board gets to approve the proposed playground before it is presented to the general membership.

Since the June 16, 2020 meeting, the subcommittee has been in contact with four different companies that provide playground equipment: Miracle Midwest, Snider Recreation, Great Lakes Recreation Company, and Creative Recreational Systems.

During discussions with representatives from each company, there had been multiple proposals presented from each, Great Lakes Recreation Company had come in with the best proposal when broken down by items and costs.

While doing research into what the kids would like to see at the playground, there was a contest ran by the committee to see what children's "Dream Playground" would have. Many of the submitted drawings included a spiral slide. While this was not in the original structure presented by Great Lakes Recreation, it was added into the revised version.

While speaking with the representative from Snider Recreation, one item that she highly recommended was the Comet II, this item is only available through Burke equipment, but Great Lakes Recreation who uses Little

Tikes Commercial said it would not be a problem for them to purchase it from Burke and include it in the proposal.

The original charter called for handicap accessible features and this proposal has those with the inclusion of the ADA compliant Revolution Spinner, Inclusive Swing Seat, and ADA Transfer steps on the structure itself. The committee requested quotes on getting a handicap ramp installed on the structure as well, but the cost of including a ramp on any structure was out of budget for this project.

There are multiple "a la carte" items included in the proposal. These items are the Talk Tubes, Solo Spinner, Lola the snail Spring Rider, Infinity Triple Climber, Concerto 5 Congas, the Burke Comet II Spinner and Benches.

Per the Estimate from Great Lakes Recreation, the total cost for all equipment, freight, installation, and the surfacing and border for the area will equal \$81,800.63.

The playground subcommittee is looking for a donation from someone within the association to lay a concrete path from the parking lot to the ADA Compliant Transfer Point Stairs.

The original charter called for the colors to be natural colors that complement the landscape, and the committee has achieved this by going with a blue and light grey color scheme that has a couple of small pops of bright colors, for example the snail rider, which is a small item for ages 2-5 would be an orange color.

The flooring must be low maintenance and provide safety per the original charter, this is achieved by using Engineered wood fiber which is sometimes referred to as playground mulch. This is the only flooring option within budget for the project. It would require a refresh every 2-3 years as maintenance. It is also highly recommended to get a weed barrier installed underneath to control weeds from coming through, average cost of the weed barrier is around \$900 but was not added to the estimate provided to the committee by Great Lakes Recreation. The Committee will investigate the exact cost of this item.

The committee is looking for board approval to present the proposal to the general membership and call a special meeting for the membership to vote on an amount to be allocated by the association for the project.

There is approximately \$18,000 needed to be raised to place the order with Great Lakes Recreation Company, and it is about an 8-10 week wait for delivery and install from date of purchase.

The committee still has some bottles to return from the Bottle Drive fundraising event as well as the Chili Cook-off/Ice Cream Social event that will be held on Saturday, September 5, 2020. They are also hoping for more monetary donations once the playground proposal is presented to the General Membership.

The committee is prepared to cut items to be put into a possible phase II if total funds can not be raised by the end of September. This way the bulk of the playground can be installed this fall for a spring grand opening, and a phase II can take place at a later date if necessary.

Board Presentation & Motions

Jim Williams received estimates for the break-wall on the playground side of the park. It is estimated that it will need to be replaced in 3-7 years at a cost of approximately \$50,000.

The current savings account has approximately \$26,000, \$4,000 which is investment account money. Currently the savings account grows by approximately \$5000 a year. This is from the 20% from the checking account moved to savings at the time of the audit (\$4000.00-\$4,500.00) depending upon income collected, and 20% moved from Boating to Savings after the audit (~\$785.00). With this information and estimations, it will take approximately 5 years to raise the additional \$25,000 needed for the break-wall repair, without additional fundraising for this specific item.

Fiscal year 2018-2019 had a surplus of ~~\$1,358.84~~ roughly \$1,000.00 (actual is \$1,358.84). This was partially due to the beach guard not working as many hours as allocated for the budget.

Discussion about the surplus money was held, and Jim Williams made a motion to donate \$1000 from the surplus to the Playground Fund. Jim Brumm Seconded. Vote occurred. Motion Passed 8-0.

At the July 21, 2020 board meeting, Jim Williams made a motion for the intention of the board with membership approval to put between \$3000-\$5000 from the savings towards the project, which was seconded by Mary Lou Osborne, motion passed 5-3.

Discussion was held regarding the Board's recommendation of funds to allocate to the Playground Project from the Savings/Special Account.

Jim Williams made a motion to approve a recommendation to the General Membership of \$7,000.00 from the Savings to go to the Playground Fund. Vote Occurred, Motion Passed. This would be in addition to the \$1,000.00 from the checking that was surplus from last fiscal year's budget.

~~Jim Williams motioned to approve the subcommittee to present the proposal at the next special or general meeting. Jessica Baker seconded. Vote occurred. Motion Passed 8-0.~~

Jim Williams made a motion to approve the basic layout as presented and the major playground pieces, not necessarily every piece.

Don Swanson brought up that there was previous concern about clearance for the pump house. Jim Williams had contacted the Water Department and got their requirements for clearance, which he provided to the subcommittee. Melissa Lengers stated that the clearance requirements were provided to Great Lakes Recreation and the current location planned for the playground will not affect the clearance requirements.

Jessica Baker motioned to make a Special Meeting for the subcommittee to present the proposal to the General Membership and for approval of the funds to be allocated by LOHPA for the playground on Wednesday, September 16, 2020 at 7:00 pm. Jim Williams seconded. Vote occurred. Motion Passed 8-0.

Melissa Lengers questioned if the subcommittee could propose a recommendation for a different amount than the board at the special meeting. Discussion occurred. Yes, as a member of the association in good standing, a subcommittee member can suggest a different amount to be allocated per Membership Approval.

Melissa Lengers volunteered to draw up a flyer for the Special Meeting and submit it to the Board for approval to be handed out by Sunday, September 6, 2020. This will allow a 10 day notice for the Special Meeting.

Next Meetings

The next **Monthly Board Meeting** will be held on **September 15, 2020 at 7:00 PM at LOHPA Beach.**

The next **Special Meeting** will be held on **September 16, 2020 at 7:00 PM at LOHPA Beach.**

The next **General Membership Meeting** will be held on **September 29, 2020 at 7:30 PM at LOHPA Beach.**

Jim Williams made motion to adjourn the meeting, Jim Brumm seconds motion. Vote Occurred, Motion Passed 8-0. Meeting Adjourned at 8:18 PM.

Jessica Baker

Secretary

09/03/2020

Date submitted

Items highlighted are revisions from Board of Directors