

Lake Oakland Heights Park Association Meeting Rules of Order

December 1 2020

Call to Order

Amy Holmes called the meeting to order at 7:31 PM on December 1, 2020 via Zoom.

Attendees

Board Members:

President – Amy Holmes
Vice President – Don Swanson
Treasurer – Cheryl Baker
Secretary – Jessica Baker
Expeditor – Keith Bowing
Boating Director – Shawn Knedgen
Social Director – Christina Wells
Safety Director – Michelle Figurski

Association Members:

Jim Williams
Georgina Pietrzak
Toni & Lou Tiernan
Twila Setla
Ryan Shea
Carol Leonard
Tony Bertapelle
Craig Hollingsworth

Board Members not in attendance

Expeditor Assistant – Joe Maule
Legal Director – Lee Howell
Promotional Director – Mary Lou Osborne




Approval of Minutes



- 🌟 Minutes from the September 29, 2020 General Membership Meeting emailed to Board Members and posted to the website.
- 🌟 Amy Holmes read the minutes and asked if everyone approves of minutes as submitted.
- 🌟 Jessica Baker mentioned that on page 3 under the Election for Expeditor, there was a typo of duplicate information that needs to be redacted.
- 🌟 Amy Homes made motion to accept the minutes as amended, Jessica Baker seconded.
- 🌟 Vote Occurred and Motion Passed 16-0.

Board Reports


President Amy Holmes

- 🌟 Thank you to outgoing board members for everything that you have done the past year.
- 🌟 Thank you to playground subcommittee members for all the work on planning and raising funds for the playground project.
- 🌟 Vandalism to Beach Property
 - 🍅 Overnight on November 5, 2020 there was spray painting done to the new merry-go-round and the rented dumpster that was being used by the installation crew.
 - 🍅 A police report was filed with the Waterford Police Department on November 6, 2020.
 - 🍅 The board unanimously voted via an emergency email in favor of adding cameras to the property
 - 📺 A member of the association donated 3 cameras to face the parking lot, the playground, and the boat dock
 - 📺 The hub and monitor will be kept in the shack
 - 📺 These cameras will not require Wi-Fi and they will not be accessible from any place outside of the main hub

-  All the footage is stored on a DVR for approximately 6 weeks at a time.
-  The cameras have a lifespan of approximately 7-10 years. Starting with next fiscal year, the replacement cost will need to be built into the budget going forward.
-  Cameras starting to be installed 12/1/2020 and should be done by 12/2/2020

-  Typically the board does not hold a board meeting during the months of December and January, this year we will be holding a board meeting in January via Zoom in order to go over and discuss the various By-Law changes that have been suggested. This will give us time to review all the changes and create a document to distribute to the General Membership prior to the April General Meeting.
-  Happy Holidays and hope everyone stays safe and healthy.










Vice President Don Swanson

-  No Report




Secretary Jessica Baker

-  No Report



Treasurer Cheryl Baker

-  Account Balances:
 -  Checking: \$9,332.90
 -  Deduction of two outstanding checks totaling \$658.00 included.
 -  Savings: \$16,556.63
 -  \$4,000 of which is Investment Account
 -  Boating: \$27,593.44
 -  Playground (other): \$0.00
 -  Currently in discussion as to future use of account
-  Current Membership (Membership Term ends April 30th): 195 Members, 120 Regular, 75 Senior.


Boating Shawn Knedgen

-  27 Boats stored for winter storage
-  26 have been paid, 1 check will be dropped off with Cheryl Baker this week.
-  Shawn will be looking into unpaid boat this week to get payment.






Expeditor Keith Bowling

-  Tables have been gathered, they still need to be chained, will be working on that this month. Must cut chain for storage.
-  Still needs to take down the two bulletin boards outside of the shack for winter storage.


Legal Lee Howell

-  Absent – No report

Promotional Mary Lou Osborne

-  Absent – Presented by Don Swanson
-  Christmas Decorating Contest
 -  December 21, 2020 from 7:00pm-8:00pm
 -  Prizes for Best Window, Best Theme, and Best Overall
 -  Must be a LOHPA Member to win a prize



Social Christina Wells

-  No Report

Safety Michelle Figurski

-  No Report

Newsletter Editor Carolyn Bree Melissa Lengers

-  Absent – Presented by Amy Holmes
-  Carolyn Bree has decided to step down from editing the newsletter. Her last printing was the November-December 2020 edition.

- 🌿 The board would like to say thank you to Carolyn Bree for the amazing work you have done the past 15+ years with the newsletter.
- 🌿 Starting with the January-March newsletter Melissa Lengers will be taking over the production.

Website Editor Jessica Baker
🌿 No Report

Old Business

Playground Statue Update

- 🌿 Playground was completed 11/12/2020
- 🌿 Remaining Installation:
 - 🍅 Memorial Bench – Incorrect bench was sent with original delivery. Waiting on the correct bench to be delivered and installed
 - 🍅 One of the belt swings had damage upon receipt, the company ordered a replacement, and it will be installed when available.


Improvement List


- 🌿 Last updated 08/14/2020
 - 🍅 Dock by Boat Ramp – Partially Done
 - 🍅 Rack for storing Kayaks at beach with ability for user to provide a locking cable – proposal
 - 🍅 Fencing or something similar around the cage area to improve the appearance – proposal
 - 🍅 Additional play items in the playground – specifically instruments – Committee working on; item completed
 - 🍅 Sign needed in shack with information on equipment kept in the cage – proposal
 - 🍅 Additional railing, with lower railing added to the steps into the water – proposal
 - 🍅 Play structures replaced with low maintenance equipment – Committee working on; item completed
 - 🍅 Cement slab game area with a basketball net – Discussed by the board, and decided to cancel item due to concerns about noise it would generate.
- 🌿 Add new items discussed
 - 🍅 Seawall along the Playground side of the Property will need to be replaced in 5-7 years
 - 🍅 Top boards for the break wall on playground side of property still need to be replaced
 - 📦 Materials are on hand
 - 📦 Georgina Pietrzak has volunteered to help with installation in the spring.

New Business

2020 2021 Budget Presentation and Discussion

- 🌿 Amy Holmes presented the board approved budget to General Membership in attendance for approval.
- 🌿 Questions that arose during presentation:
 - 🍅 Jim Williams inquired about the change in printing costs for the newsletter.
 - 📦 Printing cost for Newsletter changed due to changing provider for printing. This amount is to the penny based on charges from new company.
 - 🍅 Playground ground cover – needs \$1650 every 3-4 years.
 - 📦 \$550 needed for 3-year replacement, \$412.50 for 4-year replacement.
 - 📦 Discussion Held
 - 📦 Board decided to leave at \$500, possible increase next two years if budget allows to be prepared in case of a need for replacement in 3 years, and allow for membership vote at end of presentation
 - 🍅 Buoy cost
 - 📦 Recommendation of current board to replace with correct buoy
 - 📦 Jim Williams presented info on fixing the buoy via email with costs
 - 📦 Board decided to leave as is and reassess in spring after getting information on the legalities.
 - 🍅 Fire Extinguisher
 - 📦 Jim Williams mentioned that there needs to be a replacement fire extinguisher.
 - 📦 Amy Holmes stated she knows someone who has volunteered to donate one.
 - 🍅 Seawall replacement
 - 📦 Does this cost need to be budgeted for?
 - 📦 High Priority of getting pricing to start budgeting in the next budget.

 Amy Holmes motioned to vote on approving budget as presented. Don Swanson & Christina Wells Seconded. Vote occurred. Motion passed unanimously.

 Lou & Toni Tiernan stated that Roland Jakel thanks everyone for the support and cards that he has received since the passing of Joanne.

Amy Holmes made motion to adjourn the meeting, Jessica Baker seconds motion. Meeting Adjourned at 8:46 PM.

Next Meetings

The next monthly board meeting will be held on January 19, 2021 at 7:00 PM via Zoom to discuss bylaw change proposals

The following monthly board meeting will be held on February 16, 2021 at 7:00 PM at TBD. (Probably via Zoom depending upon restrictions in place at time of meeting)

The next General Membership Meeting will be held on April 27, 2021 at 7:30 PM at TBD.

Jessica Baker

Secretary

12/01/2020

Date Submitted