Lake Oakland Heights Park Association

Meeting Rules of Order February 16, 2021

# Call to Order

Amy Holmes called the meeting to order at 7:04 PM on February 16, 2021 via Zoom.

# Attendees

**Board Members:**

President – Amy Holmes

Treasurer – Cheryl Baker

Secretary – Jessica Baker

Promotional Director – Mary Lou Osborne

Social Director – Christina Wells

**Association Members:**

Amanda P.

Craig H.

# Board Members not in attendance

Vice President – Don Swanson

Boating Director – Shawn Knedgen

Expeditor – Keith Bowing

Legal Director – Lee Howell

Safety Director – Michelle Martin

Expeditor Assistant – Joe Maule

Newsletter Editor – Melissa Lengers

# Approval of Minutes

* Minutes from the [January 19, 2021](http://lohpa.com/index.html/wp-content/uploads/2021/01/2021.01.19-Board-Meeting.pdf) Board Meeting read by Amy Holmes.
* Amy Holmes asked if everyone read and approves of minutes as submitted.
	+ Amy mentioned in her report the second updates need to be removed.
* No vote was taken for approval due to quorum not being met, only 5 board members were in attendance.

# Board Reports

**President – Amy Holmes**

* Banking updates will be completed as soon as time is made that all officers are able to meet at the banks. Amy working with the Banks and officers of the Association to determine best time to get these changes made.
* Amy has received welcome packet documents from Mary Lou Osborne – she is reviewing them and will discuss at a later meeting.

**Vice President – Don Swanson**

* Absent – No report

**Treasurer – Cheryl Baker**

* No Account Balances Available at this time – Computer with Financial Data crashed, working on getting information updated and will have for next meeting. Only changes from last month are two amounts listed below to be deposited.
* Current Membership (Membership Term ends April 30th): 195 Members, 120 Regular, 75 Senior.
* Have received 1 pavilion reservation deposit.
* Have $220 deposit to be made to the playground fund and $25.00 deposit to the General Checking.
* Discussion held regarding accounting system.

**Secretary – Jessica Baker**

* No report

**Boating – Shawn Knedgen**

* Absent – No report

**Expeditor – Keith Bowling**

* Absent – No report

**Legal – Lee Howell**

* Absent – No report

**Promotional – Mary Lou Osborne**

* No report

**Social – Christina Wells**

* No report

**Safety – Michelle Martin**

* Absent – No report

**Newsletter Editor – Melissa Lengers**

* Absent – No report

**Website Editor – Jessica Baker**

* No Report

# Old Business

* **Bylaw change proposals**
	+ [Article VI – Section 6](http://lohpa.com/index.html/wp-content/uploads/2021/02/Article-IV-Sec-6.pdf)
		- Discussion Held
		- Approved for Presentation to General Membership
	+ [Article VI – Section 1](http://lohpa.com/index.html/wp-content/uploads/2021/02/Article-VI-Sec-1.pdf)
		- Discussion Held
		- Some changes were decided upon by the board for clarity.
		- Jessica Baker will type up recommended changes and send to Board members for final review before proposal to be presented to the General Membership.
	+ [Article VI – Sections 1 & 3](http://lohpa.com/index.html/wp-content/uploads/2021/02/Article-IV-and-Article-VI.pdf)
		- Discussion Held
		- Approved for Presentation to General Membership
	+ [Article V – Sections 5 & 6 and Article VI Section 6](http://lohpa.com/index.html/wp-content/uploads/2021/02/Article-V-and-Article-VI.pdf)
		- Discussion Held
		- Approved for Presentation to General Membership
	+ [Article IV – Section 1](http://lohpa.com/index.html/wp-content/uploads/2021/02/Article-IV-Sec-1.pdf)
		- Discussion Held
		- Some changes were decided upon by the board for clarity.
		- Jessica Baker will type up recommended changes and send to Board members for final review before proposal to be presented to the General Membership.
* [**Special meeting proposal**](http://lohpa.com/index.html/wp-content/uploads/2021/02/Special-Meeting-Bylaw-Changes-for-Fees.pdf)
	+ Document reviewed
	+ Approved for Presentation and Distribution to General Membership to prepare for Special Meeting to be held on March 18, 2021 at 7:30 PM via Zoom.
* [**Beach guard**](http://lohpa.com/index.html/wp-content/uploads/2021/02/Beach-Guard-Duties-2020.pdf)**/**[**waterfowl cleanup**](http://lohpa.com/index.html/wp-content/uploads/2021/02/Waterfowl-Cleanup-Duties-2020.pdf) **duties**
	+ Amy Holmes read document provided by Jim Williams and Lee Howell on previous years duties, board members will review and present suggestions for changes at March meeting.

# New Business

* **Boat Slips**
	+ Amanda Pieciak suggested to change how Boat Slips are given.
	+ Amanda Pieciak suggested to go to a lottery system, where all members who are interested in getting a boat slip are placed into a lottery and the first 31 drawn are the members with slips for the year.
	+ Will be discussed by board at March 16, 2021 meeting if changes should or should not be made to how the boat slips are given out each year.
* **Membership Concerns**
	+ An unnamed member of the association brought up to Amy Holmes concerns about if their children were to be allowed to use the park facilities with their nanny or grandparents.
	+ Discussion held – Determined as long as the household has a membership and the Beach Attendant is aware that the children in question belong to the beach, a babysitter/nanny/grandparent should have no issues with escorting the children to the park.
* **Beach Attendant/Waterfowl Clean up Positions**
	+ Discussion held regarding the procedure to selecting the beach attendant and waterfowl cleanup person for the season.

Amy Holmes made motion to adjourn the meeting, Christina seconds motion. Meeting Adjourned at 9:50 PM.

# Next Meetings

**The next monthly board meeting will be held on March 16, 2021 at 7:00 PM via Zoom.**

**The next Special Meeting (Dues/Boating Increase & Bylaw Change) will be held on March 18, 2021 at 7:30 PM via Zoom.**

**The next General Membership Meeting will be held on April 27, 2021 at 7:30 PM at TBD.**

|  |  |  |
| --- | --- | --- |
| Jessica Baker |  | 02/16/2021 |
| Secretary |  | Date Submitted |

Items highlighted are amendments from Board of Directors

~~Items strikethrough and red are deletions from Board of Directors~~

Items in Green are changes made to documents discussed at meeting

*Items in Purple Italic are Secretary notes.*