

LAKE OAKLAND HEIGHTS PARK ASSOCIATION MEETING RULES OF ORDER

APRIL 27, 2021

CALL TO ORDER

Amy Holmes called the meeting to order at 7:33 PM on April 27, 2021 at the Lake Oakland Heights Park Association Beach Pavilion.

ATTENDEES

Board Members:

President – Amy Holmes
Vice President – Don Swanson
Secretary – Jessica Baker
Boating Director – Shawn Knedgen
Expeditor – Keith Bowing
Legal Director – Lee Howell
Promotional Director – Mary Lou Osborne
Social Director – Christina Wells

Association Members:

3935 Aquarina	3890 Embarcadero	3646 Mariner
4190 Aquarina	3970 Embarcadero	3825 Mariner
3691 Breaker	3469 Levee	3404 West Walton
3718 Breaker	3511 Levee	

BOARD MEMBERS NOT IN ATTENDANCE

Treasurer – Cheryl Baker
Safety Director – Michelle Martin

APPROVAL OF MINUTES

- Amy Holmes read the minutes from the December 1, 2020 General Membership Meeting and asked if everyone approves of minutes as submitted.
 - Jessica Baker mentioned that under Playground Statue Update, it should have said Playground Status Update.
- Amy Holmes made motion to accept the minutes as amended, Keith Bowling seconded.
- Vote Occurred and Motion Passed.

BOARD REPORTS

President – Amy Holmes

- Thank you to the Hollingsworth's on Embarcadero for the donation of a new flag for the beach property
- Amy Holmes will be donating a solar light for the flagpole to comply with US Flag Code.
- Thank you to all those involved in the Easter Egg Hunt
- Thank you to all members who attended the meetings and please keep an eye on Facebook, flyers, and newsletters for all the fun events and activities that will be offered this season.

Vice President – Don Swanson

- Sign up sheets for gate closing are available

Treasurer – Cheryl Baker

- Account Balances:
 - ☛ Checking: \$12,829.98
 - ☛ Special: \$21,892.54
 - ☛ Boating: \$26,629.86
 - ☛ Playground (other): \$220.01
- Current Membership Term (Ends April 30th): 195 Members, 120 Regular, 75 Senior.

- Next Membership Term (Starts May 1st): 75 Members, 40 Regular, 35 Senior.
- Pavilion Reservations:
 - 🌱 10 Requests Received – Paperwork sent to all
 - 🌱 5 have confirmed with returned paperwork and deposits
 - 🌱 5 are pending paperwork and deposits to be returned

Secretary – Jessica Baker

- No Report

Boating – Shawn Knedgen

- 23 boat slips have been paid

Expeditor – Keith Bowling

- Beach Cleanup is scheduled for May 8.
 - 🌱 8 yards of sand will be brought in
 - 🌳 4 yards for the beach area and 4 yards of sand for the volleyball court
 - 🌱 Please bring own tools and lawn and trash bags, when finished with your area of cleanup, please take used bags and dispose of them with your regular trash. Dumpster service for the beach property will not begin until June 1.
 - 🌱 Rain date for cleanup is May 15
 - 🌱 Keith has a task sheet for items to be completed at cleanup, if you would like to sign up for a specific task, please contact him.

Legal – Lee Howell

- No Report

Promotional – Mary Lou Osborne

- Beach Opening Lunch and Parade will be on May 22 at Noon.
- 4 new families have been greeted this spring.

Social – Christina Wells

- To volunteer to help at social activities please contact Christina
 - 🌱 Events Scheduled: Details to be posted on Website and Facebook and in Newsletters & Flyers.
 - 🌳 May 1 – June 1 is Brick Fundraiser for the Playground – See Facebook and Flyers for Details
 - 🌳 May 4 – 5:30PM – Taco Truck will be at the Beach
 - 🌳 May 22 – Noon – Beach Opening/Playground Grand Opening
 - 🌳 May 26 – 5:30PM – All City Dogs Street Cuisine Food Truck will be at the Beach
 - 🌳 June 3-6 – Garage Sale (Playground fundraiser will be held at Christina’s home on Aquarina)
 - 🌳 June 18 – Movie Night
 - 🌳 June 22 – Senior Lunch 11:30AM
 - 🌳 July 9 – Movie Night
 - 🌳 July 16/17 – Kids Camping Trip at the Beach
 - 🌳 July 21 – Senior Lunch 11:30AM
 - 🌳 July 23 – Movie Night
 - 🌳 August 19 – Senior Lunch 11:30AM
 - 🌳 August 21 – Glow Night
 - 🌳 August 13 – Movie Night
 - 🌳 September 18 – Chili Cookoff

Safety – Michelle Martin

- Burn Permit has been updated and will be posted on shack

Newsletter – Melissa Lengers

- Thank you to the board members who have generously stepped in to sponsor newsletter printing for the summer.
- June, July, and August Newsletters will each be an individual printing verses having one newsletter to cover all three months

Website Editor – Jessica Baker

- No Report

OLD BUSINESS

● Playground Update

- ✎ Memorial Bench and replacement belt swing installation to take place Wednesday, April 28, 2021.
- ✎ Brick Pathway Fundraiser will be running from May 1st to June 1st. All proceeds from the sale of bricks will be used for the installation of the brick pathway.
- ✎ Garage Sale Fundraiser will be at Christina Wells home the week of the Neighborhood Garage Sale (June 3-6). Drop off dates for donations will be sent to all residents on a flyer in the month of May.
- ✎ Looking for additional members to join the committee to help out with fundraising projects. Please contact Melissa Lengers if you are interested in joining.

● Improvement List

- ✎ Amy Holmes read through the current items listed on the improvement list
 - Current List can be found on the LOHPA website
- ✎ Lee Howell will contact the owner of the company who installed the boat docks to get pricing for a courtesy dock by launch.

● Maintenance List

- ✎ Amy Holmes read through the current items listed on the maintenance list
 - Current List can be found on the LOHPA Website

● Recap of March 18, 2021 Special Meeting

- ✎ Amy Holmes read through the results of the March 18 Special Meeting
- ✎ Minutes and results can be found on the LOHPA Website

NEW BUSINESS

● Budget Revision

- ✎ Amy Holmes read through the changes that were made to the LOHPA 2020-2021 Budget at the April 20, 2021 Board Meeting. Please contact the Treasurer, Cheryl Baker for copy of the revision.
- ✎ Total Budget remained the same, but line items have been adjusted due to expected expenses did not match actual.

● Gate Closing Sign Up

- ✎ Don Swanson has a sign up sheet for gate closing over the season.
- ✎ When signing up, you will be responsible for closing the gate every night for a week at 10PM

● Little Library

- ✎ Sharon Gwin let everyone know that the little library will be up within the week
- ✎ Book donations are greatly appreciated

● Bulletin Board Updates

- ✎ Carolyn Bree has previously been in charge up updating the Bulletin Boards at the Beach
- ✎ She will contact Melissa Lengers to see if she is going to continue to process of keeping them updated. (Posting current newsletter and calendar of events)

Amy Holmes made motion to adjourn the meeting, Shawn Knedgen seconds motion. Meeting Adjourned at 8:22 PM.

NEXT MEETINGS

The next monthly board meeting will be held on May 18, 2021 at 7:00 PM at Beach (weather permitting).

The next General Membership Meeting will be held on September 28, 2021 at 7:30 PM at Beach (weather permitting).

Jessica Baker

Secretary

04/27/2021

Date Recorded