



Lake Oakland Heights Park Association

Meeting Rules of Order

June 21, 2022

Call to Order

Lee Howell called the meeting to order at 7:11 PM on June 21, 2022.

Attendees

Board Members:

President – Lee Howell

Treasurer – Jessica Baker

Boating Director – Shawn Knedgen

Expeditor – Keith Bowing

Social Director – Carolyn Bree

Promotional Directors – Pam Pop & Sharon Gwin

Safety Director – Amanda Pieciak

Association Members:

Nick Lubiarz

Martin Edwards

Board Members not in attendance





Vice President – Don Swanson

Secretary – Kim Gallardo

Co-Treasurer – Cheryl Baker





Legal Directors – Tamara Pittman & Erika Palmer

Approval of Minutes








-  Minutes from the May 17 board meeting reviewed.
-  One correction – Under expeditor report, it stated that Payton Pieciak stained the decking, but that needs to be corrected to Devin Williams.
-  Lee Howell made motion to accept the minutes as amended, Sharon Gwin seconded.
-  Vote Occurred and Motion Passed 6-0. (Keith Absent during vote & Promotional team share 1 vote).

Board Reports


President – Lee Howell

-  Staining
 -  Decking has been completed except for the face of the seawall from the far-left deck to the end of the property (on the playground side). The face will not be stained due to pending replacement of this seawall.
-  Parking Lot
 -  There are a few depressions in the parking lot that need to be filled. 3 buckets of a limestone composite that expands when first wet added to some of the depressions, 2-3 more buckets will be needed to fully patch the parking lot.





















Vice President – Don Swanson

-  Absent – Report presented by Lee Howell
-  Boat Dock Gate Area
 -  Dip that was in gate area fixed with a board added to the bottom to level the gate out.
-  Boat Dock Damage
 -  When company who installed the docks was contacted, they asked for pictures to be emailed to them. Ron Charbonneau took photos and is emailing to the company.
 -  After the company reviews photos, will arrange a date to come out, at that time will supply an estimate and will be able to do the repair at that time.
 -  Funds to be covered by the Boating account, Lee Howell & Shawn Knedgen will contact the boat club members to get approval for the expenditure of funds.

Secretary– Kim Gallardo

-  Absent – No Report

Treasurer – Jessica & Cheryl Baker

-  Account Balances:
 -  Checking: \$27,052.35 (\$500.00 restricted)
 -  Special: \$17,176.38
 -  Boating: \$29,589.32
 -  Playground (other): \$0.86
-  Current Membership
 -  187 Members, 113 Regular, 74 Senior
 -  10 New (Lot not member in 2021)
 -  29 non-renewed (members in 2021 who have not renewed membership for 2022)
-  Pavilion Reservations
 -  9 Remaining Reservation Requests
 -  8 Confirmed and paid deposit, 2 paid in full
-  Feedback from Dues Cards shared
 -  “I would like to thank all the board members for their hardwork, time, and commitment to make this sub one of the best! I grew up here and came back, 1st choice to buy our home in 98. Still best sub.”
 -  “Just a note: Some people work hard on their lawn & landscaping. How about a deal where someone gets a free meal (from weinie shack) for best lawn, for best landscaping, for best decoration in general? Just sayin – some people work really hard on their properties & should be recognized.”
-  Budget Summary
 -  Budget: \$23,201.87
 -  Current expenditures: \$11,261.97
 -  Remaining Budget: \$11,939.90
 -  Estimated remaining expenses: \$11,500.00

Boating – Shawn Knedgen

- 🌈 Ramp Keys
 - ☀️ Five (5) additional boat ramp keys have been printed from Scott's Lock & Key. This brings total of keys printed to 85.
- 🌈 Open Boat Slip
 - ☀️ Slip #12 gave up slip.
 - ☀️ Slip #2 has been asking to move up the dock since getting their slip in 2015.
 - ☀️ Slip #2 will be moving to Slip #12.
 - ☀️ Slip #2 now open. Craig Hollingsworth is next on list for a boat slip, has been contacted. Will be turning in payment and paperwork soon.
- 🌈 Slips without boats in
 - ☀️ Slip #13 will be put in sometime in July.
 - ☀️ Slip #23 has boat in for repair, unknown time of putting in slip.
- 🌈 Slip #s on dock
 - ☀️ Slip numbers on dock have faded and need to be refreshed
 - ☀️ Carolyn stated she has stencils that can be used, and Shawn said she will spray paint numbers.

Expeditor – Keith Bowling

- 🌈 Fire Extinguishers
 - ☀️ One (1) of the extinguishers had to be recharged
 - ☀️ Both extinguishers were recertified – Next recertification will be June 2023.
 - ☀️ This was requested by the insurance company. Lee has been in contact with Lapeer Agency (our agent) and filled out and signed forms that agent is forwarding to the insurance company.
- 🌈 Sprinklers
 - ☀️ Jeremy Wise working on sprinkler system at time of meeting.
 - ☀️ Update on repair costs and items completed will be forthcoming at next meeting.
- 🌈 Beach Main Gate
 - ☀️ Due to outside companies servicing the property (lawn, trash, toilets) the gate needs to be unlocked by at least 7:00am each day. There have been a couple of cases where the company has been unable to access the property due to the gate being locked.
 - 🌈 Brendel's (toilets) now has a key to the main gate, so should no longer have an issue with property access.
 - 🌈 Keith will investigate getting a key to GFL as well.
 - ☀️ The stationary post for the gate needs to be adjusted to allow the gate to close correctly. Right now, it requires pushing down or sitting on the gate to allow for it to close. Will be looked at and discussed at a future meeting.

Legal – Tamara Pittman & Erika Palmer

- 🌈 Absent – No Report

Promotional – Pam Pope & Sharon Gwin

- 🌈 Beach Opening


- ☀️ Turn-out was good for the beach opening
- ☀️ Had 2 leftover hotdogs, no buns.
- 🎈 Garage Sale
 - ☀️ Garage sale weekend successful.
 - ☀️ Had approximately 15 sales going.
- 🎈 Welcome Packets – Handled by Mary Lou Osborne (Reported by Jessica Baker)
 - ☀️ Was down to 1 packet, had 15 more packets printed.

Social – Carolyn Bree

- 🎈 Art Benefit for the Plewa Family
 - ☀️ Sale raised \$4,100 for the Plewa Family.
 - ☀️ There is still a donation jar located at the beach to collect additional funds if anyone would like to make donations.
- 🎈 50/25/25 Raffle
 - ☀️ Very successful.
 - ☀️ \$458.00 worth of tickets sold
 - ☀️ \$230.00 went into account for handicap ramp project
 - ☀️ \$114.00 each to two separate winners
 - ☀️ Thank you to Georgina Pietrzack and Sheri Binegar for handling the raffle.
- 🎈 June Senior Lunch
 - ☀️ Had 28 attendees, despite the 93° temperatures.
 - ☀️ Served country ribs and potato salad. No leftovers.
 - ☀️ Tenuta's Food Lane has donated four (4) \$10.00 gift cards for the senior lunches.
- 🎈 Bonfire & S'mores Night
 - ☀️ Had to be cancelled due to high winds.
 - ☀️ Courtney and Victor Green who were handling the event, will reschedule and it will be announced when they set a date and time.
- 🎈 Sing-Along
 - ☀️ June 26, 2023, at 3:00pm – There will be a sing-along at the beach for caregivers and people with disabilities.
- 🎈 Tramp Roast
 - ☀️ Carolyn and Geo have enough pots to handle the cooking for the tramp roast dinner.
 - ☀️ Information regarding event is on Facebook, the website, and in the June newsletter.
 - ☀️ Grate is needed for the firepit for the cooking of the dinner. Posted to Facebook, but no responses received.
- 🎈 Pig Roast & Euchre Tournament
 - ☀️ Scheduled for July 23.
 - ☀️ Currently have 13 paid for Pig Roast Dinner and 4 teams paid for Euchre Tournament.
 - ☀️ All payments and registrations must be received by July 1.
 - ☀️ Has been posted to Facebook and on the Website. Flyer was sent out with June newsletter.



Safety – Amanda Pieciak

Bonfire

-  Due to rules on the fire permit, we are unable to have bonfires if winds exceed 15mph, which was the case for the bonfire and s'mores night.


Beach Attendant – Amanda Pieciak

Pavilion Reservations/Guest Rules

-  There have been a couple of issues this year regarding pavilion reservations. Members reserving the pavilion are limited to half of the pavilion per the reservation agreement and guests must park in the extra lot, not the main lot.
-  It was suggested to add a marker down the pavilion to divide it into two sections. Recommended to be painted verses a hanging banner. Will be investigated, and update will be made at next meeting.

Website Editor – Jessica Baker




Website up to date as of June Meeting.


-  Currently working on updated site with better user interface, navigation, readability, and search functions.

Old Business

Handicap Ramp


Proposals

-  Water's Edge proposal was very briefly discussed at the May 17 board meeting. Official proposal attached at end of June minutes.
-  Carolyn Bree & Amanda Pieciak to investigate additional companies to supply more proposals.
-  Charlie Cole has a couple of friends who are engineers and willing to supply quote with help of Martin Edwards and Nick Lubiarez for build and install.


-  Nick Lubiarez is an experienced welder and has volunteered to help with building a ramp, as well as with any other projects that require welding.


Fundraising for Ramp

Can Drive

-  Sheri Binegar has volunteered to do a can drive if cans/bottles are separated into bags by store and the bags marked for easier returns.

Donations

-  Carolyn will write up a blurb to be shared on Facebook, newsletters, and the website regarding donations. Can also be emailed to current users signed up on the website.

-  Donation jar will also be available at the shack to collect additional donations.

Flower Drive

-  Jessica will email the board additional information on drive for review.

50/25/25 Raffles

👉 \$230.00 raised at Beach Opening

👉 Three (3) Additional Raffles scheduled for remainder of the season. (Ski Show, Ice Cream Social, and Chili Competition.)

☀️ Grants

👉 Carolyn Bree to investigate possible grant for cost

🌈 Tree Trimming

☀️ Removing tree on pointe, cutting it to a stump that can be used as a table. Possible top can be added. Along with additional trimming around electrical wires and overgrown branches on multiple trees around the property.

👉 Arborist Prime quoted \$2,275.00

👉 Patriot has not returned calls to give quote.

👉 At least one more prefer 2 more quotes to be received before decision is made.

👉 Funds to cover trimming will come from surplus (leftover budget from 2020-2021 fiscal year).

🌈 Additional Dock Slips

☀️ Amanda Pieciak is investigating getting additional boat slip docks added to the property.

☀️ Has been in contact with the Michigan Department of Environment, Great Lakes, and Energy, working on setting up a meeting for them to let us know if additional docks can be added

☀️ These docks would be temporary or “floating” docks that would have to be pulled out each year and stored.

☀️ Amanda will update board when more information is received.

New Business

🌈 Swings & Tetherball Pole

☀️ Vicki Martin & Ken Mathis have asked to donate and install 2 porch style swings and a tetherball pole to the property. These would be installed through the same company who did the playground. The swings would be bench swings like a porch swing, supported by poles like the current swings.

☀️ Swings would be placed along edges of the playground, near where the current benches are installed.

☀️ Discussion was held – agreement that tetherball needs to be outside of the playground area for children’s safety. Possibly between playground and volleyball court or between lake and volleyball court.

☀️ Amanda Pieciak made motion to allow for the installation of the two swings on the playground and the tetherball pole just outside of the playground area. Shawn Knedgen Seconded. Vote Occurred. Motion Passed 7-0.

🌈 Handicap chairs to go into water

☀️ Carolyn has information on chairs for those with disabilities to use in the water and will be sharing at a future meeting.

🌐 Neighborhood Directories

☀️ Lee Howell shared that directory information must be received by the publisher by September 11.

☀️ Paulette Howell and Mary Lou Osborne are working on updates. Flyers were sent out with the June newsletter to be returned to them with updated information.

🌐 Unoccupied Boat Slips Proposal

☀️ Amanda Pieciak brought up that there have been complaints from members about boat slips that are rented not being occupied. She has a suggestion for handling this situation

☀️ Suggested for the board to sublease the slips to the next members on the waiting list for one-month periods until the renter can put their boat in.

☀️ She will draw up an official proposal to be presented at the next board meeting, once it has been discussed and approved by the board it will be presented to the General Membership for voting and implementation.

🌐 Budget Adjustment

☀️ Budget was reviewed and adjustments were made where needed to make sure all expenses are covered and there is not going to be any shortfalls. Adjustments can be seen in document attached to end of minutes.

Carolyn Bree made motion to adjourn the meeting, Shawn Knedgen seconded motion. Vote occurred and motion passed 7-0. Meeting Adjourned at 9:27 PM.

Next Meetings

The next monthly board meeting will be held on July 19, 2022 at 7:00 PM at LOHPA Beach.

The next General Membership Meeting will be held on September 27, 2022 at 7:30 PM at LOHPA Beach, weather permitting, in case of bad weather, will be at Waterford Church of Christ.

Jessica Baker

Acting Secretary

06/23/2022

Date Submitted