



Lake Oakland Heights Park Association

Meeting Rules of Order

August 16, 2022

Call to Order

Lee Howell called the meeting to order at 7:06 PM on 8/16/2022.

Attendees

Board Members:

President – Lee Howell

Treasurer – Jessica Baker

Boating Director – Shawn Knedgen

Expeditor – Keith Bowing

Promotional Director – Pam Pope / Sharon Gwin

Social Director – Carolyn Bree

Safety Director – Amanda Pieciak

Association Members:

Paulette Howell

Arlene Shea

Bob & Janette Steele

Board Members not in attendance

Vice President – Don Swanson

Secretary – Kim Gallardo

Co-Treasurer – Cheryl Baker

Legal Director – Tamara Pittman

Approval of Minutes

- ☀ Minutes from the July 19, 2022 board meeting emailed to board members and sent to webmaster for posting on website.
- ☀ Lee Howell asked if everyone read and approves of minutes as submitted.
- ☀ Lee Howell made motion to accept the minutes as submitted, Shawn Knedgen seconded.
- ☀ Vote Occurred and Motion passed 7-0.

Board Reports

President – Lee Howell

- ☀ No Report

Vice President – Don Swanson

- ☀ Absent – No Report

Treasurer – Jessica Baker / Cheryl Baker

- ☀ Account Balances:

💰 Checking: \$23,543.39

💰 Special: \$17,176.65

💰 Boating: \$29,598.57


💰 Fundraising: \$1,471.42

- ☀ Current Membership (Membership Term ends April 30, 2023):




💰 203 Members, 128 Regular, 75 Senior.

 10 New Members, 13 Members from last year did not renew




Secretary – Kim Gallardo

 Absent – No Report

Boating – Shawn Knedgen

-  Slip 2– boat currently in for repair, which is why not in the slip.
-  Slip 13 – Boat has not been put in all season.
-  Gate is broken on the dock. Bob Steele looking into putting vertical rods in to stabilize and fix.





















Expeditor – Keith Bowling

-  Portable toilet will be removed at the end of September
-  Last trash pickup will be in October
-  New lock and keys for the cage will be purchased this month.

Promotional – Pam Pope / Sharon Gwin

 No Report

Social – Carolyn Bree

-  Pig Roast
 -  65 Attendees.
 -  Response was very positive to the food. There were requests that it be held again.
 -  Cost was \$1,072.93 and income was \$1,300.00. A profit of \$227.07
-  Euchre Tournament
 -  20 Players – some who signed up did not show at the event.
 -  Cost was \$68.75 and income was \$130.00. A profit of \$61.25. Cost was \$60.00 in 3 prizes (\$30, \$20, & \$10), and \$8.75 for cards and pens for the event.
-  Pancake Breakfast
 -  71 paid meals, 62 to adults, workers got free breakfast.
 -  There were 10 workers who we thank for helping with the event, in addition Don Swanson and Darryl Moore cleaned out the pavilion after the storm so it was ready for the event.
 -  The cost was \$187.55. \$100.00 was in the Social Budget for the event. \$87.55 came from money raised at the event. \$303.50 was raised between breakfasts purchased and some donations that were added to the total, bringing the profit to \$215.95.
-  50/50 Raffle Tickets & Bottle Returns
 -  Tickets sold at both Pig Roast and Euchre Tournament (total of \$145.00 raised)
 -  To date a total of \$535.09 has been realized for the ramp. (\$559 in tickets sold, minus \$23.91 for the purchase of new tickets)
 -  To date there has been \$522.20 brought in through bottle returns.
-  Upcoming Events:
 -  Ice Cream Social – August 20th. Ice Cream and topping are being donated by Cheryl and Jessica Baker. This is for the whole subdivision. This is a fundraising event, where all proceeds will be going to the fundraising account.
 -  Senior Lunch – Tuesday, August 30th.
 -  Glow Night, Costume Parade, and Ice Cream Social – Saturday, September 10th.
 -  Chili Cookoff – Sunday, September 25th.

Legal – Tamara Pittman

- ☀ Absent – No Report

Safety – Amanda Pieciak

- ☀ No Report

Beach Attendant/Waterfowl Cleanup Attendant – Amanda Pieciak

- ☀ Geese have been extremely bad this summer on the property by the volleyball court side.

Old Business

- ☀ ADA Compliant Ramp

👣 Cost

- 🌐 We have a verbal commitment for a donation to cover the entire cost of the project.
- 🌐 Currently we do not have any actual cost figures for the cost of materials or related items.
- 🌐 We need an itemized cost list to submit to any donors for a final commitment for donations.
- 🌐 Association currently does not have the funds to contribute besides the funds raised through fundraising efforts by the Social Director and Committee.

👣 Safety

- 🌐 Finished project must be ADA Compliant – Including materials, grade, size, and length.
- 🌐 Current plan is to extend approximately 20 feet from main deck out into the water, then turn and return to the shore.
- 🌐 Concerns about creating a hazard for passing watercraft during summer as well as snowmobiles and recreation vehicles during winter months.

👣 Insurance

- 🌐 Insurance carrier needs to be informed of the project prior to building, possibly including a copy of plans.
- 🌐 Need to get approval and commitment to retain us from the insurance company prior to the project being built.

👣 Membership

- 🌐 Membership should be notified prior to any building start via a special meeting to answer questions and get approval of the project.
- 🌐 Will get Special Meeting set up as soon as we have all information needed to relay to membership.

👣 Next Steps

- 🌐 Get an itemized cost list and supply cost list and plan to insurance company for approval.
- 🌐 Once approved by insurance to move forward, call special meeting of General Membership to approve the project.





- ☀ Fundraising for Ramp

- 👣 Currently there has been \$1,470.56 raised from fundraising efforts.
- 👣 Online Flower Power and Apparel Now fundraisers are both active.
- 👣 Additional events are planned for the remainder of the season as well as bottle returns will be accepted until Labor Day.







- ☀ Additional Dock Slips

- 👣 Currently waiting to hear back from Instant Marine on quote.
- 👣 Amanda Pieciak to contact Decks and Docks for quote.

- ☀ Swings and Tetherball Donation

- ☀️  No update at this time
- ☀️ ADA Compliant chairs for water
 -  Tabled for future meeting.
- ☀️ Boat Slip Waiting List Rule #17
 -  At the July 19, 2022 board meeting, a motion was approved to add Rule #17 to the boat rules stating “Any member who lives directly on Lake Oakland or an adjoining canal or otherwise can park their watercraft directly on Lake Oakland shall not be eligible to obtain a boat slip at Lake Oakland Heights Park Association boat docks.”
 -  Upon learning of facts regarding one member whom this would affect, who is on the boat slip waiting list, and is unable to park their watercraft at their home on the lake, Lee Howell made a motion to keep the new rule, but grandfather in the current member that is on the list. Going forward the rule will be in effect. Shawn Seconded. Motion passed 7-0.

New Business

- ☀️ Empty Slips
 -  Discussion was held on issue of empty boat slips.
 -  This will be added to the agenda for the General Membership Meeting regarding if a rule should be in place regarding a date slips need to be filled.
- ☀️ September General Membership Meeting Agenda
 -  Will be emailed to board members for additions, then to Newsletter Editor, Melissa Lengers, to be put in the September/October newsletter.
- ☀️ Carolyn shared that throughout the season many of the events held had a charge for attending, and so we saw a profit. She would like to know if these profits can be added to the fundraising fund.
 -  Discussion was held.
 -  Jessica Baker made a motion to put the profits from these events into the fundraising account. Lee Howell Seconded. Motion Passed 7-0.
- ☀️ September Board Meeting Date Change
 -  Due to members of the board not being available on the 20th of September when the meeting is scheduled, the September meeting is being moved to Monday September 12 at 7:00pm at the beach.

Lee Howell made motion to adjourn the meeting, Carolyn Bree seconds motion. Vote Occurred and motion passed 7-0. Meeting Adjourned at 8:38 PM.

Next Meetings

The next monthly board meeting will be held on September 12, 2022, at 7:00 PM at LOHPA Beach.

The next General Membership Meeting will be held on September 27, 2022, at 7:30 PM at LOHPA Beach weather permitting. In case of bad weather, will be held at Waterford Church of Christ.

Jessica Baker

Acting-Secretary

8/22/2022

Date Submitted