



Lake Oakland Heights Park Association

Meeting Rules of Order

November 15, 2022

Call to Order

Lee Howell called the meeting to order at 7:06 PM on 11/15/2022.

Attendees

Board Members:

President – Lee Howell

Vice President – Don Swanson

Treasurer – Jessica Baker

Boating Director – Shawn Knedgen – via phone for report

Expeditor – Keith Bowling – via phone for report and votes

Promotional Director – Pam Pope / Sharon Gwin

Social Director – Carolyn Bree

Association Members:

Bob Steele

JoAnn Swanson

Board Members not in attendance

Secretary – Kim Gallardo

Legal Director – Tamara Pittman

Safety Director – Amanda Pieciak

Approval of Minutes

- Minutes from the October 18, 2022 board meeting reviewed.
- Lee Howell asked if everyone read and approves of minutes as submitted.
- Carolyn Bree made motion to accept the minutes as submitted, Lee Howell seconded.
- Vote Occurred and Motion passed 6-0. (Keith called on phone to vote)

Board Reports

President – Lee Howell

- No Report

Vice President – Don Swanson

- Boat Storage is going well, all slips have been rented for the season, most boats are stored.
- Picnic tables need to still be brought in.
- Tetherball post sleeve is in the ground. Thank you to Ken Matheis for the generous donation. Post is stored in cage until spring.

Treasurer – Jessica Baker / Cheryl Baker

- Account Balances:
 - Checking: \$20,248.75
 - Special: \$17,177.08
 - Boating: \$29,294.14
 - Fundraising: \$1,983.45

Secretary – Kim Gallardo

- No Report

Boating – Shawn Knedgen

- Absent – Report made via phone call
- Bubblers will be put in this weekend.
- Storage tags continuing to be placed on boats. All but one boat has been stored.

Expeditor – Keith Bowling

- Absent – Report made via phone call
- Picnic tables need to be pulled into the pavilion, currently all at the edge of the pavilion.
- Float for sprinklers needs to be pulled out.
- Extra keys need to be made for the cage. Sharon needs to get into the cage to get the wreaths out for the entrance signs.
- Grills are in cage, bird deterrent lights need to be brought into cage.
- After call ended – Discussion on thin ice signs occurred, Lee Howell said he would contact Keith to put up the signs.

Promotional – Pam Pope / Sharon Gwin

- Decorating contest is scheduled for 12/17/2022 from 7-8pm.
- Two members of the Ladies Auxiliary will be judges.

Social – Carolyn Bree

- Halloween Costume Judging
 - Thank you to Keith, Don, and Darryl for hanging the tarps for the Halloween event.
 - 4 out of 48 hotdogs were left from the early event, had 21 children aged 1-6 in attendance.
 - Many parents loved having the younger groups prior to trick or treating.
 - Turn out good for the evening event for those aged 7+, exact numbers not given.
- Halloween House Decorating
 - Lissa and Jeff Rice were judges, as they were winners the previous year.
 - Prize was \$25 Tenutas giftcard, that was donated to the association from Tenutas Foodlane.
 - Winner was Ian and Brandi Hackbarth of Mariner.

Legal – Tamara Pittman

- No Report

Safety – Amanda Pieciak

- No Report

Old Business

- Directories
 - Information has been submitted, expected to receive by end of the month
- Audit
 - Georgina, Carolyn, and Sharon will select date to complete. Must be done before February.
- Christmas Party
 - Lee and Paulette to bring ham
 - Jessica to make mashed potatoes and meatballs
 - Carolyn to make meatballs
 - Will be held Saturday, December 3, 2022 from 6:30-8:30 pm at Waterford Church of Christ in the gathering room.

- Message to be added on Facebook, will state to reserve spot to contact Carolyn. She would like to have that the phone is a landline added as in the past people have tried texting her but since it is her landline phone, she does not receive the text messages.
- Tax Exempt Status
 - Carolyn has created accounts with Costco, GFS, Ace Hardware, and Ollies
 - Jessica has the account information that Amy Holmes created with Amazon
- Little Library
 - Has been taken down, will be put up in April 2023.

New Business

- Tarps for Pavilion
 - Darryl and Don discussed the tarps while hanging for the Halloween event.
 - They are looking into getting volunteer crew or charging for the putting up and taking down for private events
 - Tabled for discussion in the spring.
 - Bob Steele suggested looking into costs of a roller system.
- Budget for 2022-2023 Fiscal Year
 - Proposed budget reviewed and discussed.
 - Adjustments were made and Jessica will type up an updated proposal to distribute at General Membership Meeting in December.

Sharon made motion to adjourn the meeting, Carolyn seconds motion.

Vote Occurred and motion passed.

Meeting Adjourned at 8:57 PM.

Next Meetings

The next monthly board meeting will be held on February 21, 2023 at 7:00 PM at Carolyns.

The next General Membership Meeting will be held on December 6, 2022 at 7:30 PM at Waterford Church of Christ.

Jessica Baker

Secretary

11/16/2022

Date Submitted