

# Lake Oakland Heights Park Association

## Meeting Rules of Order

September 19, 2023

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### **Call to Order**

Lee Howell called the meeting to order at 7:01 PM on September 19, 2023.

### **Attendees**

#### **Board Members:**

President – Lee Howell  
Vice President – Don Swanson  
Treasurer – Jessica Baker  
Boating Director – Shawn Knedgen  
Expeditor – Keith Bowing  
Promotional Directors – Sharon Gwin & Pam Pope  
Social Director – Carolyn Bree  
Safety Director – Amanda Pieciak


#### **Association Members:**

3653 Breaker  
3886 Breaker  
3785 Embarcadero  
3469 Levee  
3766 Mariner  
3696 Shoals  
3404 W Walton

#### **Board Members Absent:**




Secretary – Kim Gallardo  
Legal Director – Tamara Pittman

### **Approval of Minutes**




-  Minutes from August Meeting were not read, will be read and approved at future meeting, pending delivery from Secretary, who was unable to get them out due to personal reasons prior to the meeting.

### **Board Reports**


#### **President – Lee Howell**

-  Decided to not run for any position for the 2023-2024 fiscal year due to other commitments.
-  Wants to thank all board members that he has worked with over the years that he has been involved with the board. Feels that much has been accomplished over the years and looks forward to seeing what the next boards will do to continue improving the property for the enjoyment of all members.
-  Although he will not be seeking a position for the board next fiscal year, he is only a phone call away if anyone needs help with anything.

#### **Vice President – Don Swanson**

-  Decided to not run for any position for the 2023-2024 fiscal year.
-  Wants to thank all board members that he has worked with over the years that he has been involved with the board.
-  Although he will not be seeking a position for the board next fiscal year, he is only a phone call away if anyone needs help with anything.

#### **Secretary – Kim Gallardo**

-  Absent – Willing to run again for Secretary position.

### **Treasurer – Jessica Baker**

- ✎ Willing to run again for Treasurer position.

### **Expeditor – Keith Bowling – Assistant – Bob Steele**

#### ✎ Services:

- ✎ GFL to be contacted to end pickup September 30.
- ✎ Brendel's to be contacted to end services October 31.

#### ✎ Projects:

- ✎ The fence project is ongoing and expected to be completed this fall. Was put off due to erosion issue along edge of the property between pavilion and boat dock.
- ✎ Working on getting the tarps hung that can be moved along a line, instead of the standard hanging we have had for years. Expected to be completed before freezing if there is time.
- ✎ Yearly closing tasks to be completed.

### **Boating Director – Shawn Knedgen**

- ✎ 10 requests for winter storage
- ✎ Will not be returning to run for any position for the 2023-2024 fiscal year.
- ✎ Will be handling the boat storage and train new director in procedure.

### **Legal Director – Tamara Pittman**

- ✎ Absent – Report emailed to board and presented by Lee Howell.
- ✎ Researched Emotional Support Animals and found that they are not covered by Federal or State laws.
- ✎ Discussion was held regarding the allowance of ESAs on the property. It was unanimously decided to table the discussion and allow any decision making to be made by the next board regarding policy. Was discussed that due to our insurance stating that no animals are allowed, if we were to allow ESAs on the property it may cause an increase in our insurance premium, this will need to be researched with Pam Little from Lapeer Agency who is our contact for insurance.

### **Promotional Directors – Sharon Gwin & Pam Pope**

- ✎ Pam is willing to run again for Promotion position. Sharon Gwin will not be running but will assist Pam with items as needed.
- ✎ Mary Lou Osborne, who has done the Welcome packets for new residents for years, will be stepping down from doing them, and Sharon Gwin will take over this responsibility of the Promotion position.
- ✎ Paulette Howell and possibly Mary Lou Osborne (need confirmation) will continue to do the Directory.

### **Social Director – Carolyn Bree**

- ✎ Highest attended events this year include Easter Egg Hunt, Father's Day Pancake Breakfast, Fourth of July Potluck/Fireworks, Art in the Park, Senior Lunches, and Ski Show Pancake Breakfast.
- ✎ Both Teen Night and Young Adult Evening had no attendance.
- ✎ Will not be running for any position for the 2023-2024 fiscal year but will stay on as a liaison between the Board and Char Valente who is our newsletter editor.




### **Safety Director – Amanda Pieciak**

- ✎ The trim on the roof cage needing replacement was brought to Bob and Keith's attention and will be added to maintenance projects.
- ✎ Buoys to be out by November.
- ✎ Looking for a deck box to store buoys in. Discussion held regarding, if possible, using the box we have to the bubblers to store ropes over winter.
- ✎ Cage cleanout and organization in progress. Looking for donations of sand buckets. Emily H of Breaker stated she has some she can donate to.
- ✎ Will be running for social position for the 2023-2024 fiscal year.


## Old Business

## New Business















### **Ski Demons Chili Cookoff**

-  Ski Demons requested to rent the pavilion for a private event, vote occurred between board members via email. Result was 6-4 in favor of allowing the reservation.
-  Ski Demons have since cancelled the reservation due to multiple families pulling out of the event.
-  Ski Demons also discussed interest in helping with Spring Cleanup next May as well as will be polling members to see if any are interested in signing up for waterfowl cleanup.

### **Board Meeting Time**

-  A discussion was held to change the meeting night from the third Tuesday of each month to the third Wednesday of the month instead. It was unanimously agreed to change the night of the meeting to Wednesday night at 7:00pm.

### **Election Meeting**

-  Next general meeting on September 26<sup>th</sup> is the election meeting.
-  As always, all positions are available to any member in good standing within the association.
-  Possible candidates that have contacted board members in regard to their interest in positions were discussed.
-  Candidates interested in positions:
  -  President – Keith Bowling
  -  Vice President – Ian Hackbarth
  -  Secretary – Kim Gallardo
  -  Treasurer – Jessica Baker
  -  Boating Director – Martin Edwards
  -  Expeditor – Wayne Heyniger
  -  Legal Director – Tamara Pittman
  -  Safety Director – Jason Ontiveros
  -  Promotional Director – Pam Pope
  -  Social Director – Amanda Pieciak

Lee Howell made a motion to adjourn the meeting, Jessica Baker seconded motion. The meeting was Adjourned at 8:15 PM.

## Next Meetings

The next monthly board meeting will be held on October 18, 2023, at 7:00 PM location TBD (Will be decided on by new board at General Meeting).

The next General Membership Meeting will be held on September 26, 2023, at 7:30 PM at the Beach.

**Jessica Baker**

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**Acting Secretary**

**9/20/2023**

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**Date Submitted**